

- **One-off** nomination functionality is now available within SystmOne.
- Use this to override the patient's regular nominated pharmacy for a prescription to go to a different pharmacy eg acute script, pharmacy open OOH, pharmacy where holidaying in England etc
- **do NOT change the regular nominated pharmacy**
- One-off nomination will not affect existing nominations for the patient's 'regular' GP prescriptions

Tick the One-off nomination box

The screenshot shows the 'Print Issues' dialog box. Under 'Counterfoil options', there are four checkboxes: 'Print all repeats if a repeat was issued' (checked), 'If there are no repeats to print, leave the counterfoil blank' (unchecked), 'Print details of next appointment (this ignores appointments today)' (unchecked), and 'Print medication review reminder' (unchecked). Under 'Authoriser', 'Razwan Saleem' is selected. Under 'ETP options', 'Routine' is selected, 'Nominate dispenser' is checked, and 'One-off nomination' is checked and highlighted with a red circle. There is also a 'Print tokens' checkbox. At the bottom, there are 'Settings', 'Ok', and 'Cancel' buttons.

Click on the Spine icon to nominate a one-off pharmacy

This screenshot is identical to the previous one, but the 'Spine icon' (a small icon of a person) next to the 'One-off nomination' checkbox is highlighted with a red circle. This icon is used to open the 'Nominate a one-off pharmacy' dialog.

Select the most appropriate pharmacy based on location &/or opening hours (*Pharmacy search results and opening hours are taken from directly from the NHS Directory of Service*)

Postcode: Patient's home ☒ Here ☐ Other ☐

Open in the next: ☒ 1 ☐ 2 ☐ 6 ☐ 12 ☐ 24 ☐ Custom hours

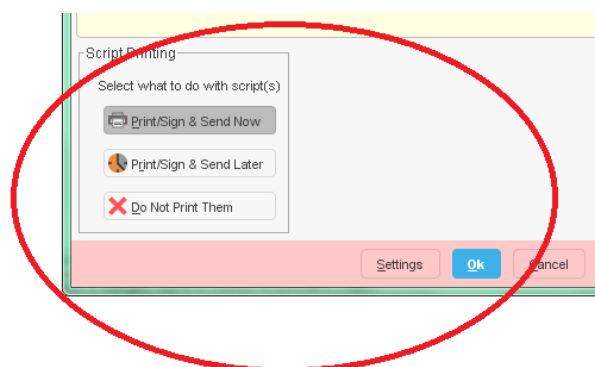
The one-off nomination will not affect future prescriptions; they will continue to be sent to the patient's regular nominated dispenser, but the one-off prescription would be affected if the regular nomination is changed before it is collected.

Name	Opening Hours	Distance	C...
Whitworth Chemists 108 Broom Valley Road, Rotherham, South Yorkshire, S60 2QY	Friday 09:00 - 18:15	0.2km	
Rotherchem 16 Henderson Place, Canklow Road, Rotherham, South Yorkshire, S60 2JH	Friday 09:00 - 13:00	0.6km	
Whitworth Chemists Limited 70a Broom Lane, Rotherham, South Yorkshire, S60 3EW	Friday 08:30 - 18:30	0.6km	
Swift Delivery Pharmacy 210B Wellgate Road, Wellgate, South Yorkshire, S60 2PD	Friday 09:00 - 13:00	0.6km	
Pharmacydelivered4u 145-147 Wellgate, South Yorkshire, S60 2NN	Friday 09:00 - 17:00	0.7km	

5 Pharmacies

Click OK and then proceed as you would normally do in SystmOne

- Print/Sign & Send Now (prescribers)
- Print/Sign & Send Later (script teams)



One-Off nominated EPS prescription will be downloaded by the pharmacy in the normal way for other EPS prescriptions.