

Medicines Management Committee Meeting
BRIEF MINUTES: Wednesday 9th September 2019 9.00 am - 11.00 am via Zoom

Present:

(CHAIR) Stuart Lakin (SL) - Head of Medicines Management - NHS Rotherham CCG
 Dr Ravi Nalligounder (RNA), GP - Greenside Surgery
 Govinder Bhogal – Deputy Head of Medicines Management - NHS Rotherham CCG
 Lidia Borak (LB) – Prescribing Advisor – NHS Rotherham CCG
 Tara Ramakrishnan – Prescribing Advisor – NHS Rotherham CCG
 Raz Saleem (RS) – Prescribing Advisor – NHS Rotherham CCG
 Laura Fotherby (LF) – Senior Medicines Management Technician – NHS Rotherham CCG

In Attendance: Jessica France (JF) –Administration Officer – NHS Rotherham CCG

<i>Item No.</i>	<i>Item Description</i>	<i>Discussion</i>	<i>Action By</i>
231/20	Introductions	SL welcomed the group to the meeting.	
232/20	Apologies	Emma Batten (EB) – Lead Infection Prevention Nurse – NHS Rotherham CCG Dr Sophie Holden (SH), GP – Market Surgery	
233/20	Quorum Check Minimum of 3 members to include: 1 x GP, 2 x Medicines Management Team Members, one of which should be the Head of Medicines Management or deputy and one prescribing support pharmacist from the Medicines Management Team.	The meeting was quorate in line with the Quoracy Guidance within the Terms of Reference.	

234/20	Declarations of Interest	RNA noted his standing declaration as he is an appointed member of the Local Medicines Committee (LMC) and is a Primary Care Network (PCN) Director.	
235/20	Draft Minutes of the last meeting 12 August 2020 (for approval) and Matters Arising	The minutes recorded were a true and accurate representation of the discussion during the meeting.	
236/20	Action Log	<p>Item 15 – Hypnotics: RS to take to next MMC meeting as he was not present in this meeting. ACTION: RS to action the above</p> <p>Item 16 - Deprescribing of Antibiotics: No discussion was held regarding this item.</p> <p>Item 17 - Antibiotic Tool Kit: SL noted that the Antibiotic Strategy is being finalised strategy ACTION: GB to chase EB for information/confirmation by end of month</p> <p>Item 18 - Hydration in CH: There have been no further changes/activity regarding this item</p>	<p>RS</p> <p>GB</p>
237/20	Q1 Report	<p>SL provided MMC with an update on the Q1 report. It was noted that compared to the previous year (April – May 19) there was a significant cost growth due to increase in item growth. However, the cost growth is no greater than before the COVID pandemic began. Other CCGs and National data is following the same trend, so there is no serious concern at this moment in time.</p> <p>It was suggested that it may be beneficial to focus on self-care campaign in the coming weeks to reduce further costs to the CCG. ACTION: SL to liaise with Gordon Laidlaw/Helen Wyatt.</p>	SL

238/20	Medicines associated with an increased risk of falls	<p>SL presented the enclosure to MMC. It was suggested for MMT members to carry out searches relating to the information.</p> <p>ACTION: SL will bring to MMC in 3 months' time with a full strategy</p>	SL
239/20	Blueteq Forms	<p>ES presented the enclosures to MMC and explained how the forms have been developed over the last year. No comments were recorded and this forwarded onto RMOG.</p> <p>ACTION: forward item onto next RMOG meeting.</p>	ES
213/20	MMC presentation	<p>A presentation was held for MMC regarding ScriptSwitch and OptimiseRX. A discussion was then held and a decision was confirmed for which provider to use. A verbal update will be provided when appropriate. The remainder of the items for this meeting will be discussed at the next MMC on Wednesday 23rd September from 9.00am – 11.00am.</p>	
255/20	Any Other Business	<p>There was no discussion regarding this item.</p>	
256/20	Date of next meeting	<p>Date and time of next meeting: Wednesday 23rd September from 9.00am – 11.00am via Zoom</p>	