

Medicines Management Committee Meeting

BRIEF MINUTES: Wednesday 15th January 2020 9.00 am - 11.00 am, Larch Room, Oak House

Present:

(CHAIR) Dr Sophie Holden (SH), GP – Market Surgery
 Stuart Lakin (SL) - Head of Medicines Management - NHS Rotherham CCG
 Govinder Bhogal – Deputy Head of Medicines Management - NHS Rotherham CCG
 Surinder Ahuja (SA) – Medicines Evaluation Pharmacist – TRFT
 Lisa Murray (LM) – Prescribing Advisor – NHS Rotherham CCG
 James Denning (JD) – Prescribing Advisor – NHS Rotherham CCG
 Kirsty Leahy (KL) – Head of Clinical Quality – NHS Rotherham CCG
 Christelle Vanderbijl – PCN Pharmacist

In Attendance: Jessica France – Administration Officer, NHS Rotherham CCG

Item No.	Item Description	Discussion	Action By
01/20	Introductions	SH welcomed the group to the meeting.	
02/20	Apologies	Emma Batten (EB), - Lead Infection Prevention Nurse - NHS Rotherham CCG (Kirsty Leahy - , attending in EB absence) Dr Ravi Nalligounder (RNa), GP - Greenside Surgery	

03/20	<p>Quorum Check Minimum of 3 members to include: 1 x GP, 2 x Medicines Management Team Members, one of which should be the Head of Medicines Management or deputy and one prescribing support pharmacist from the Medicines Management Team.</p>	<p>The meeting was quorate in line with the Quoracy Guidance within the Terms of Reference.</p>	
04/20	<p>Declarations of Interest</p>	<p>RNA noted his standing declaration as he is an appointed member of the Local Medicines Committee (LMC) and is a Primary Care Network (PCN) Director.</p>	
05/20	<p>Draft Minutes of the last meeting 4 December 2019 (for approval) and Matters Arising</p>	<p>It was noted that the minutes recorded on 4 December 2019 were a true and accurate representation of what was discussed during the meeting.</p>	
06/20	<p>Activity Log</p>	<p>Item 15 – Hypnotics: SL liaised with RS and has agreed to bring this item to MMC 26/02/2020 Item 16 – Deprescribing of Antibiotics SOP: This item has been escalated to RMOG / Anti-Microbial Stewardship meeting Item 17 – Antibiotic Toolkit: ACTION: JF to arrange these remaining meetings. Item 18 – Hospital Admissions relating to Hydration in Care Homes: SL received data from Alex Henderson-Dunk and will be attending further meetings regarding this item.</p>	

07/20	TRFT Discharges	<p>MMT have sent 40 to 50 discharges from 3 surgeries. PCN pharmacists are finding that the discharge letters are confusing. No indication as to why medication has been stopped or duration of treatment. Issues include the form layout and the confusion regarding the "disregard in error" sections.</p> <p>TRFT have given this a risk score of 15</p> <p>Action Plan: Clinicians have been mandated to write whether medications are short term use or unchanged. The IT team are fully aware of the problems with discharge letters. SA requesting good examples from other areas (possibly Sunderland to see how discharge letters are laid out in other areas). Training of clinicians in how to complete the forms are needed.</p> <p>ACTION: SA to continue action as above.</p> <p>ACTION: KL – to raise TRT discharge letters at TRFT Quality meeting.</p>	<p>SA</p> <p>KL</p>
Standing Items			
08/20	Items for OE	<p>TRFT Discharges Slenyto – Finance need to be involved</p> <p>RMOG minutes embedded with MMC minutes</p> <p>ACTION: JF to action the above for future meetings.</p>	JF
09/20	EU Exit	There was no discussion regarding this item.	
10/20	Safety warnings from the MRHA, manufacturers and NHS Improvement	<p>Recall / shortage of Phenytoin capsules guidance</p> <p>ACTION: GB to check if information has reached MMT.</p> <p>Slozem has been discontinued (SL) will inform on which alternative brand has been chosen. Feedback at next MMC for chosen brand.</p> <p>ACTION: SL to action as above.</p>	<p>GB</p> <p>SL</p>

11/20	NICE	There was no discussion regarding this item.	
12/20	Traffic Light Update	There was no discussion regarding this item.	
13/20	Horizon Scanning	There was no discussion regarding this item.	
14/20	NHSE Accountable Care System (ICS) – Impact	<p>Brief update from SL: Nothing on WS1 (Work Stream 1) WS2 – live inviting 100 patients to complete survey on Stoma Service, area ratio. Participating in stoma audit - 100 patients have been invited to send feedback on their experiences about the stoma service. WS3 – 2nd part of 569 million reasons campaign – social media campaign will launch on 24th Jan WS4 – SYB waste summit (Chris Lawson) – ways of reviewing waste WS5 – formalising Blueteq sub group (SL) WS6 – reviewing how the MOCA team may fit –no direction in how they will fit into the current team</p>	
15/20	<p>For Information:</p> <ul style="list-style-type: none"> • Barnsley APC Minutes • Barnsley APC Memo • Doncaster & Bassetlaw APC • RDaSH Draft MMC Minutes • Sheffield rea Prescribing Group 	No comments were made regarding the enclosure from NHS Doncaster CCG.	

16/20	Feedback from RMOG	<p>Slentyto Update Use of PPI protection with use of over 30mg prednisolone</p> <p>ACTION: SL to liaise with Paul Theaker (PT) regarding the refreshed SLEEP pathway</p> <p>SL informed MMC that a Task and Finish Group is being set up to discuss this issue – there is a possible £800k impact on budget if patients are changed to this medication. SL would like to raise this at OE.</p> <p>ACTION: SL to action the above.</p>	<p>SL</p> <p>SL</p>
17/20	Items for RMOG, Items for Escalation or Additions to the Risk Register	There was no discussion regarding this item.	
18/20	Urgent Issues & Appropriate Escalation or Additions to the Risk Register	There was no discussion regarding this item.	
19/20	Risks Raised	There was no discussion regarding this item.	
20/20	Any Other Business	<p>SL gave MMC a brief financial update. Rotherham was the 9th highest in area for cost growth and 4th lowest item growth within the South Yorkshire and Humber area as of October 2019. It was noted that the predicted overspend is at 1.4% for year end, being the second best performance in the area.</p> <p>SL notified the group of the Wound Care plan. The Wound Care contract has been re-tendered gaining 4 bids which will be assessed over the coming weeks.</p> <p>SL is due to refresh the QIPP Programme for 2020/21 after the previous year's success.</p>	

		<p>It was noted that there will be a drive for updating the guidelines on the CCG's website in the new financial year.</p> <p>ACTION: JF to continue updating the Guidelines Expiry Log and add this to the Medicines Management Team, meeting (MMTM) Agenda as a Standing Item.</p>	JF
21/20	Date of next meeting	<p>Date and time of next meeting: Wednesday 29th January 2020 from 9.00am – 11.00am in Larch Room, Oak House.</p>	

R A T I F I E D