

**Remuneration Committee  
BRIEF MINUTES: 12 June 2019**

**Present:** Dr Robin Carlisle (Chair), Dr Richard Cullen, Dr Jason Page, Mrs Debbie Twell.  
**In Attendance:** Ms Ruth Nutbrown (Minutes), Mr Peter Smith,  
**Apologies:** J Barber, W Allott, C Edwards.

<i>Item No.</i>	<i>Item Description</i>	<i>Discussion</i>	<i>Action By</i>
<b>CCG BUSINESS</b>			
2	<b>Quorum Check</b> – 3 members including 1 lay member	The Chair confirmed the virtual meeting was quorate.	
3	<b>Declarations of Interest</b>	Each member was conflicted with regards to the agenda item. The items would be discussed separately and the conflicted members would abstain from the conflicted discussion and leave the room for the decision. The chair will also change to Dr Richard Cullen when the discussion was around lay member pay.	
<b>Agenda</b>			
4	Pay Award Review	<p>Members were asked for comments on the paper from Mr Smith.</p> <p>Mrs Twell requested clarity re the alignment of GPs salary to the CCG and not the GP remuneration as at paragraph 2 in the paper? Mr Smith confirmed the GP award coincided last year with the CCG award so it was helpful to align to this. This year as yet we don't know what this will be.</p> <p>Mr Smith also confirmed that Bassetlaw and Barnsley CCG had made the following recommendations to their GB:</p> <ul style="list-style-type: none"> <li>• Bassetlaw CCG recommended 1.3% to GB which has been accepted.</li> <li>• Barnsley CCG will also recommended 1.3% to the GB in July</li> </ul> <p>The chair reminded members that the Remuneration Committee doesn't make</p>	

		<p>decisions but recommendations to the GB.</p> <p>Dr Jason Page queried the affordability of the proposal. In previous years Mr Edwards/Mrs Allott have been at the meeting and have been able to confirm the affordability of the decision. Mr Smith suggested members make the recommendation subject to confirmation of affordability from Mrs Allott. Mr Smith confirmed the costs had been put together with the involvement of finance colleagues.</p> <p>POST MEETING NOTE: Mrs Allott confirmed all the options put forward were affordable, therefore I can confirm it is affordable.</p> <p>The recommendation for Executive officers was discussed the pay award of 1.3% was agreed to be recommended to GB.</p> <p>The recommendation for GP members was discussed. Dr Cullen and Dr Page left the room, which meant the meeting was not quorate. The pay award of 1.3% was suggested – to be agreed with Mr Edwards as the third non conflicted member outside the meeting before being recommended to GB.</p> <p>POST MEETING NOTE: Mr Edwards supported the proposal in line with other CCGs and in line with national uplifts</p> <p>Members returned to the meeting and the chair changed to Dr Richard Cullen.</p> <p>The recommendation for Lay Members and Secondary Care Dr was discussed. Dr Carlisle and Mrs Twell left the room, which meant the meeting was not quorate. The pay award of 1.3% was suggested – to be agreed with Mr Edwards as the third non conflicted member outside the meeting before being recommended to GB.</p> <p>POST MEETING NOTE: Mr Edwards supported the proposal in line with other CCGs and in line with national uplifts</p>	<p>WA</p> <p>RN/CE</p> <p>RN/CE</p>
5	<b>TOR Review</b>	Ms Nutbrown introduced the TOR Review. Guidance has been received from NHS with regards to the chair of the Remuneration Committee not being the same	

		as the Chair of Audit Committee, however, this is tied up with a review of the Constitution which is on hold at the moment, awaiting further guidance on the Governance surrounding Primary care Networks. Therefore there are no proposed alterations to the TOR at this point in time, but the Committee noted this may come shortly when further guidance is received. For the time being The Committee were happy to approve the TOR.	RN
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