

SAFEGUARDING FLOWCHART FOR REFERRALS WHAT TO DO IF YOU ARE WORRIED ABOUT AN ADULT OR CHILD

- Gather available information that would support your concern
- Discuss with your manager & safeguarding lead and/or other senior colleagues as appropriate
- Beware not to alert any potential abuser that may put the Child/Adult at further risk
- For children: consider the detailed threshold descriptors and Rotherham Multi-Agency Continuum of Need Guidance.

**CONCERNS
RESOLVED**



Consider further action/ referral to ensure services are provided by own and partner agencies for continued support

CONCERNS ↓ REMAIN

If you feel there is imminent risk (ie if I don't act now, harm will occur) CALL 101 OR 999

Children & Young People

- No immediate concerns requiring urgent assistance – seek consent to refer and complete the Worried About A Child (Professionals) form.
- If further professional advice is needed after discussing with your safeguarding lead, contact an appropriate health professional safeguarding lead (see over).
- **If the matter is urgent and immediate social care response is required, Refer to the Multi-Agency Safeguarding Hub (MASH) by telephone: 01709 336080 (24hrs) You should also complete the Worried About A Child (Professionals) form within 24 hours**

- A summary of the referral will be returned via email as confirmation of receipt. Please ensure you include a **secure** email address.
- within one working day: social worker and manager will decide on course of action and provide feedback to the referrer on course of action.
- within 72 hours: if no feedback is received from social care, contact the MASH team for an update on information.
- contribute to single assessment in line with inter-agency procedures: <http://www.rsab.org.uk/>

Adults

- **If you require advice:**
Call RMBC single point of access (SPA) team: 01709 822330
- **If you need to refer:**
Call SPA: 01709 822330 **and/or**
Complete online form: [report suspected abuse or neglect of an adult](#)

Useful Safeguarding Contacts

Designated Professionals

Catherine Hall Designated Nurse Safeguarding & LAC 01709 302172	Dr Eleanor McCowen Designated Doctor 01709 427612	Dr Shakil Hashmi Designated Doctor (LAC) 01709 427576	Dr Lee Oughton, Named GP 01709 302126	Sam Davies Deputy Designated Nurse (MASH) 01709 822985
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The Rotherham NHS Foundation Trust Safeguarding Team: 01709 424233

Dr Shebani Named Doctor 01709 424521	Jean Summerfield Head of Safeguarding 01709 427144	Gemma Spilsbury MCA Lead + Named Nurse Adult 01709 424659	Miranda Panetta Named Nurse Children (Acute) 01709 426416	Vicki Finch Named Nurse Children (Community) 01709 427867
Alicia Plane Named Midwife 01709 426416	Sharon Pagdin Lead Nurse Child Death Review 01709 426287	Tracey Beech Health Rep. (MASH) 01709 336250	Donna Vickery Paediatric Liaison Nurse 01709 427208	Adults and Children Administration Team 01709 424233
Allison Newsum/Andrew Lowman Adult Nurse Advisor/MCA and Adult Advisor – 01709 427182	Judith Roberts Adult Nurse Practitioner 01709 427182	Karen Clithero Children Nurse Advisor 01709 428344	Susan Dawson Children Nurse Advisor 01709 428345	Melissa Needham Children Nurse Advisor 01709 428345

Looked After Children Team (LAC) 01709 423244

Lynda Briggs, Named Nurse LAC 01709 423996 / 07818458309	LAC Team / Care Leavers 01709 423244
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Child Sexual Exploitation (CSE) 01709 822954

Vicki Baker, Specialist CSE Nurse

NHS Rotherham CCG

Safeguarding Team: 01709 302126 e-mail: roccg.safeguardingrotherhamccg@nhs.net

Catherine Hall, Designated Nurse Safeguarding and Looked After Children 01709 302172	Rebecca Odell Safeguarding Adults Lead 01709 302101	Dr Lee Oughton Named GP Safeguarding 01709 302126
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Rotherham Doncaster & South Humber NHS Foundation Trust (RDaSH)

VACANT Nurse Consultant Safeguarding Adults & Children	Karen Whitby, Kim Goddard, Charlie Cottam, Louise Burnell Safeguarding Adults Lead 01302 796769	Julia Toft Named Nurse Safeguarding Children 01302 798198
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