

NHS Rotherham Clinical Commissioning Group
Primary Care Committee Meeting – Public Session
Wednesday 9 September 2020 at 1pm to 3pm
Via Video Conference

QUORUM

QUORUM is
2 x Lay Members, 2 x Senior Officers, 1 x GP non-voting member or appropriate deputy

AGENDA

Conflict	Noting or approval	Item No.	Item description	Responsible officer(s)	Enc. No.
		1.	Apologies for absence	J Wheatley	
		2.	Declarations of conflicts of interest and pecuniary or non-pecuniary interest	J Wheatley	
		3.	Patient & public questions as advised to the Primary care sub-committee secretary at least 4 working days before the meeting	J Wheatley	
		4.	Quoracy	J Wheatley	
		5.	Minutes of the last meeting and action log		
	A		- Minutes of 12 August 2020	J Wheatley	1a
	N		- Action log	J Wheatley	1b
Y		6.	Strategic direction (including planning of primary medical care services)		
Y	N		<ul style="list-style-type: none"> • IT Strategy Quarterly Update <ul style="list-style-type: none"> ○ Cover paper ○ IT Progress Report August 2020 	A Clayton	2 2a
Y	A		<ul style="list-style-type: none"> • Intra-uterine contraceptive device for heavy menstrual bleeding 	S Hartley	3
Y	N		<ul style="list-style-type: none"> • PCN Workforce plans and PCN Structure and Resource Report 	J Martin	4
Y	N		<ul style="list-style-type: none"> • Flu Vaccination Plans 	J Martin	Verbal
Y	N		<ul style="list-style-type: none"> • Primary Care Dashboard 	S Hartley	5
Y	N		<ul style="list-style-type: none"> • NHS Rotherham CCG prescribing 	S Lakin	

			incentive scheme payments 2019/20 <ul style="list-style-type: none"> ○ Cover Paper ○ QUILT Financial Incentive Scheme 2019-20 ○ QUILT Quality Incentive Scheme 2019/20 		6 6a 6b
Y	N		<ul style="list-style-type: none"> • Contract & Quality Visit Report 	R Garrison	Verbal
Y	N		<ul style="list-style-type: none"> • Pseudo Dynamic Purchasing 	S Hartley	Verbal
Y	N	7.	Quality Contract - Update	A Gunasekera	Verbal
		8.	Standing Item(s)		
Y	N		<ul style="list-style-type: none"> • Primary Care Network (PCN) update 	G Avery	Verbal
Y	N		<ul style="list-style-type: none"> • Improving Access – Extended Access monthly update 	A Gunasekera	Verbal
			<ul style="list-style-type: none"> • Delegated Duties – iii – Decisions in relation to the establishment of new GP practices (including branch surgeries) and closures of GP practices. 	J Wheatley	N/A
			<ul style="list-style-type: none"> • Delegated Duties – iv – Decisions about ‘discretionary payments’. 	J Wheatley	N/A
			<ul style="list-style-type: none"> • Delegated Duties – v – Decisions about commissioning urgent care (including home visits as required) for out of area registered patients. 	J Wheatley	N/A
			<ul style="list-style-type: none"> • Delegated Duties – b – The approval of practice mergers. 	J Wheatley	N/A
		9.	Finance (including decisions on discretionary payments and premises costs directions)		
Y	N		<ul style="list-style-type: none"> • Finance report for month 4 <ul style="list-style-type: none"> ○ Cover paper ○ Appendix – Regional & System Funding 	L Jones	7 7a
		10.	Any other business	All	
		11.	Items for escalation /reporting to the governing body	J Wheatley	
	N	12.	Forward Programme - Primary Care Committee Forward Programme Due October 2020 <ul style="list-style-type: none"> • Finance Report • Innovation Fund • LES Survey Report Due November 2020	J Wheatley	8

			<ul style="list-style-type: none"> • Finance Report • GPFV & Primary Care Team Work Programme • IT Strategy Quarterly Update <p>Due December 2020</p> <ul style="list-style-type: none"> • Contract & Quality Visit Report • Friends & Family Test (FFT) Update • Finance Report • Primary Care Dashboard 		
		13.	<p>Exclusion of the Public:</p> <p>The Primary Care Committee should consider the following resolution:</p> <p><i>“That representatives of the press and other members of the public be excluded from the remainder of this meeting due to the confidential nature of the business to be transacted – publicity on which would be prejudicial to the public interest”.</i></p> <p>Section 1(2) Public Bodies (Admission to Meetings) Act 1960 refers.</p>		
		14.	<p>Date & time of the next meeting:</p> <p>Wednesday 14 October 2020 commencing at 1pm via video conference</p>	All	

THIS AGENDA AND ASSOCIATED PAPERS CAN BE FOUND AT ROTHERHAM CCG’S WEBSITE

<http://www.rotherhamccg.nhs.uk/about-us/primary-care-committee-papers.htm>

Primary Care Membership:

Members:-

Mrs	W	Allott	Chief Finance Officer	Member
Mr	J	Barber	Lay Member (attends only if JW or DT unable)	Member
Mrs	S	Cassin	Chief Nurse RCCG	Member
Mr	C	Edwards	Chief Officer RCCG	Member
Mrs	D	Twell	Lay Member (Vice Chair)	Member
Mrs	J	Wheatley	Lay Member (Chair)	Member

In Attendance:-

Dr	G	Avery	GP Members Committee Representative	In Attendance
Mr	P	Barringer	NHS England	In Attendance
Dr	D	Clitherow and or Birks	SCE GP	In Attendance
Ms	L	Cooper	Healthwatch Representative	In Attendance
Ms	R	Garrison	Senior Contracting & Service Improvement Manager	In Attendance
Dr	A	Gunasekera	SCE GP Lead Primary Care	In Attendance
Mrs	L	Jones	Deputy Head of Financial Management	In Attendance

Mr	S	Lakin	Head of Medicines Management	In Attendance
Mr	G	and or Bhogal	Deputy Head of Medicines Management	
Dr	N	Leigh-Hunt	Health & Wellbeing Board Representative	In Attendance
Mrs	J	Murphy	Senior Contracts & Service Improvement Officer and PCC administrator	In Attendance
Dr	C	Myers	GP LMC Representative	In Attendance
Mrs	J	Tuffnell	Head of Co-commissioning	In Attendance