

NHS Rotherham Clinical Commissioning Group

Primary care sub-group – 5th September 2018

Primary care committee – 19th September 2018

Emergency Procurement Framework

Lead Executive:	Chris Edwards, Chief Officer
Lead Officer:	Sara Hartley, Contract and Service Improvement Manager (Primary Care)
Lead GP:	Dr Avanthi Gunasekera, SCE

Purpose:

To receive the Award Recommendation Report NHS South Yorkshire and Bassetlaw CCGs. Framework for Emergency Contractors for Primary Care Medical Services DCCG/2018/EC/029 and approve the outcome of the procurement process and appoint the following organisations to each framework under an APMS contract:

Background:

Following publication of the NHS England Primary Care Policy and Guidance [Manual](#) in December 2017 and ahead of a national process to secure GP contracts under emergency procurement rules (expected in the Summer of 2018), South Yorkshire and Bassetlaw (SYB) CCGs have developed an interim approach to procure a standard Emergency APMS primary care contract.

This process was led by Doncaster CCG on behalf of all SYB CCGs. The process sees the inclusion of a number of providers (e.g. practices or Federations) on a framework so that in the unlikely event of an urgent need to secure a provider to deliver primary medical services to a whole practice population in Rotherham, the framework should speed up the process to secure and assure the quality of service.

Procurement Process

a) The Contract

The contract to be awarded in the event of an emergency procurement scenario would be the standard APMS contract for a 12 month period. This would be to allow a full procurement process to take place and a thorough assessment of strategic and contractual scenarios for delivery of primary medical services in the affected area. The national specification is attached at Appendix 1 for information.

b) Timeline

The contract notice was advertised on Contracts Finder on 22 March 2018 and it was previously reported that interested parties must register and apply using the eProcurement tool www.nhssourcing.co.uk. The closing date for submission of bids was 12 noon on the 16th April 2018. Rotherham was LOT 3.

An indicative timeline was published in the Invitation to Tender (ITT) as follows:

No.	Stage	Due Date
1	Contract notice published	19 th March 2018
2	ITT Clarification Period	9 th April 2018
	ITT Deadline	16 th April 2018
4	Evaluation, Moderation, Recommendation and Approval of Award	w/c 16 th April 2018
5	Notification to Potential Providers of ITT evaluation outcome	April/May 2018
6	Standstill Period	April/May 2018 (TBC)
7	Award of Framework	April/May 2018

Scoring of bids was completed by a project team which had representation from all CCGs by noon on 18 April 2018 and moderation was completed by the same team by 5pm on Monday 23 April 2018.

Frameworks commenced 1st June 2018 in line with national guidance and regulation.

Procurement Team

The procurement process has been managed by Doncaster CCG's Procurement Team but consisted of a project team represented by all SYB CCGs. Each member completed a declaration of interest form prior to evaluating the bidder responses.

The Core Project Team was as follows:

Claire Burns, Head of Procurement DCCG (Procurement Lead)
Carolyn Ogle, Associate Director of Primary Care Doncaster CCG
Andrew Beardsall, Head of Quality and Primary, Bassetlaw CCG
Sara Hartley, Contract and Service Improvement Manager (Primary Care), Rotherham CCG
Catherine Wormstone, Senior Primary Care Commissioning Manager, Barnsley CCG
Louise Robinson, Primary Care Contracts Manager, Sheffield CCG
Genna Miller, Senior Finance Manager, Doncaster CCG

Promotion

Each CCG actively promoted the development of the framework directly to GPs, Federations and member practices.

In Rotherham this was shared on 21 March 2018 via the GP and Practice Manager email distribution list and this communication also included Rotherham Healthcare Federation and Rotherham LMC.

Appointment to the Framework

Following completion of an open procurement process and in order to create an SYB framework of providers who can provide primary medical services at short notice, following providers were appointed to the framework: :

- Barnsley Healthcare Federation
- One Medical Group Ltd.
- Primary Care Sheffield Ltd.
- The Practice (Group) Ltd.
- Spirit Healthcare Ltd.

Primary Care Doncaster Ltd bid to be part of the framework but was unsuccessful in this round. It will be given the opportunity to reapply when the framework is refreshed over the coming year.

Analysis of key issues and of risks

The Framework will allow the CCG, should it be required, to quickly procure a temporary contract of up to 12 months.

The CCG will utilise the framework as part of a formal procurement process, but only those providers on the framework will be able to tender at this point. A Prior Information Notice will be issued, inviting them to tender for the interim contract. The CCG will assess all submitted bids against an agreed criteria issued as part of the tender process. Contract award will be made to the provider with the highest score against the assessment criteria.

Once in place, the interim contract will allow patients to continue to receive a service until such time as a long term contract is awarded.

Financial Implications:

Financial values are not included as part of this process as these would be determined at the time of award dependent upon list size of the population to be covered and agreed values (pound per head of population) following the Equitable Funding Review.

Human Resource Implications:

N/A

Procurement:

N/A

Recommendations:

The Committee is asked to note the outcome.