

**NHS Rotherham Clinical Commissioning Group  
Primary Care Committee Meeting – Public Session**

**Wednesday 9 October 2019 at 1pm to 3pm**

**Elm Room, Ground Floor, Oak House, Moorhead Way, Rotherham, S66 1YY**

**QUORUM**

**QUORUM is**

**2 x Lay Members, 2 x Senior Officers, 1 x GP non-voting member or appropriate deputy**

**AGENDA**

<b>Conflict</b>	<b>Noting or approval</b>	<b>Item No.</b>	<b>Item description</b>	<b>Responsible officer(s)</b>	<b>Enc. No.</b>
		1.	<b>Apologies for absence</b>	D Twell	
		2.	<b>Declarations of conflicts of interest and pecuniary or non-pecuniary interest</b>	D Twell	
		3.	<b>Patient &amp; public questions</b> as advised to the Primary care sub-committee secretary at least 4 working days before the meeting	D Twell	
		4.	<b>Quoracy</b>	D Twell	
		5.	<b>Minutes of the last meeting and action log</b>		
	A		- Minutes of 14 August 2019	D Twell	1a
	N		- Action log	D Twell	1b
Y		6.	<b>Strategic direction</b> (including planning of primary medical care services)		
Y	A		• Severe Mental Illness LES	K Tufnell	2
Y	A		• Whzan Update	A Shaw	Verbal
Y	A		• Telehealth <ul style="list-style-type: none"> <li>○ Cover paper</li> <li>○ Appendix 1</li> <li>○ Appendix 2</li> </ul>	S Hartley	3 3a 3b
Y	A		• Improving Access Funding Arrangements	J Tuffnell	4
Y	N		• Additional Roles Funding	R Garrison	5
Y	N		• Care Home Alignment Appraisal 2019-20	S Hartley	6

Y	N		<ul style="list-style-type: none"> <li>Primary Care Dashboard</li> </ul>	S Hartley	7
Y	N		<ul style="list-style-type: none"> <li>LES Survey Report</li> </ul>	S Hartley	8
Y	N		<ul style="list-style-type: none"> <li>Contract &amp; Quality Visit report</li> </ul>	R Garrison	9
Y	N	7.	<b>Quality Contract</b>		
			<ul style="list-style-type: none"> <li>Update</li> </ul>	A Gunasekera	Verbal
Y	A		<ul style="list-style-type: none"> <li>Quality Contract Reinvestment (Incentivisation of the APP)</li> </ul>	R Garrison	10
		8.	<b>Standing Item(s)</b>		
Y	N		<ul style="list-style-type: none"> <li>NHS Long Term Plan (10 year plan)</li> </ul>	C Edwards	Verbal
Y	N		<ul style="list-style-type: none"> <li>Improving Access – Extended Access monthly update</li> </ul>	A Gunasekera	Verbal
		9.	<b>Finance</b> (including decisions on discretionary payments and premises costs directions)		
Y	N		<ul style="list-style-type: none"> <li>Finance report for month 5</li> </ul>	L Jones	11
		10.	<b>Any other business</b>	All	
		11.	<b>Items for escalation /reporting to the governing body</b>	D Twell	
	N	12.	<p><b>Forward Programme</b></p> <ul style="list-style-type: none"> <li>Primary Care Committee Forward Programme</li> </ul> <p>The Estates update was agreed to be moved to November.</p> <p>Due November 2019</p> <ul style="list-style-type: none"> <li>Dementia LES</li> <li>Estates Strategy Update</li> <li>Finance Report</li> <li>GPFV &amp; Primary Care Team Work Programme</li> <li>IT Strategy Quarterly update</li> </ul> <p>Due December 2019</p> <ul style="list-style-type: none"> <li>Contract &amp; Quality Visit report</li> <li>Finance Report</li> <li>Primary Care Dashboard</li> </ul> <p>Due January 2020</p> <ul style="list-style-type: none"> <li>LES Performance / Coverage</li> <li>Local Enhanced Services (LES) Survey report – 2019/20 quarterly update</li> <li>Review of Terms of</li> </ul>	D Twell	12

			Reference		
		13.	<p><b>Exclusion of the Public:</b></p> <p>The Primary Care Committee should consider the following resolution:</p> <p><i>“That representatives of the press and other members of the public be excluded from the remainder of this meeting due to the confidential nature of the business to be transacted – publicity on which would be prejudicial to the public interest”.</i></p> <p>Section 1(2) Public Bodies (Admission to Meetings) Act 1960 refers.</p>		
		14.	<p><b>Date &amp; time of the next meeting:</b></p> <p>Wednesday 13 November 2019 commencing at 1pm in Elm Room, Ground floor, Oak House</p>	All	

THIS AGENDA AND ASSOCIATED PAPERS CAN BE FOUND AT ROTHERHAM CCG’S WEBSITE

<http://www.rotherhamccg.nhs.uk/about-us/primary-care-committee-papers.htm>

### Primary Care Membership:

#### Members:-

Mrs	W	Allott	Chief Finance Officer	Member
Mr	J	Barber	Lay Member (attends only if RCa or DT unable)	Member
Mrs	S	Cassin	Chief Nurse RCCG	Member
Mr	C	Edwards	Chief Officer RCCG	Member
Mrs	D	Twell	Lay Member	Member

#### In Attendance:-

Dr	G	Avery	GP Members Committee Representative	In Attendance
Mr	P	Barringer	NHS England	In Attendance
Dr	D	Clitherow and or	SCE GP	In Attendance
Dr	P	Birks		
Ms	L	Cooper	Healthwatch Representative	In Attendance
Ms	R	Garrison	Senior Contracting & Service Improvement Manager	In Attendance
Dr	A	Gunasekera	SCE GP Lead Primary Care	In Attendance
Mrs	L	Jones	Deputy Head of Financial Management	In Attendance
Mr	S	Lakin and or	Head of Medicines Management	In Attendance
Mr	G	Bhogal	Deputy Head of Medicines Management	
Dr	N	Leigh-Hunt	Health & Wellbeing Board Representative	In Attendance
Mrs	J	Murphy	Senior Contracts & Service Improvement Officer and PCC administrator	In Attendance
Dr	C	Myers	GP LMC Representative	In Attendance
Mrs	J	Tuffnell	Head of Co-commissioning	In Attendance