

NHS Rotherham Clinical Commissioning Group
Primary Care Committee Meeting – Session held in Public

Wednesday 12 May 2021 at 1pm to 3pm

Via Video Conference via Zoom Meeting

please click on the link below to access the meeting

<https://zoom.us/j/92623198293?pwd=K0xJMhJXSvd5N1NxRVEyQWtYd1FWUT09>

QUORUM

QUORUM is

2 x Lay Members, 2 x Senior Officers, 1 x GP non-voting member or appropriate deputy

AGENDA

| Conflict | Noting or approval | Item No. | Item description | Responsible officer(s) | Enc. No. |
|----------|--------------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------|
| | | 1. | Apologies for absence | J Wheatley | |
| | | 2. | Declarations of conflicts of interest and pecuniary or non-pecuniary interest | J Wheatley | |
| | | 3. | Patient & public questions as advised to the Primary care sub-committee secretary at least 4 working days before the meeting | J Wheatley | |
| | | 4. | Quoracy | J Wheatley | |
| | | 5. | Minutes of the last meeting and action log | | |
| | A | | - Minutes of 14 April 2021 | J Wheatley | 1a |
| | N | | - Action log | J Wheatley | 1b |
| Y | | 6. | Strategic direction (including planning of primary medical care services) | | |
| Y | A | | <ul style="list-style-type: none"> Primary Care Committee (PCC) Annual Report <ul style="list-style-type: none"> Cover paper PCC Annual report | A Gunasekera | 2 2a |
| Y | A | | <ul style="list-style-type: none"> Local Enhanced Services (LES) 2021-22 - revisions to service specifications | S Hartley | |

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| | | | <ul style="list-style-type: none"> ○ Cover paper ○ Anticoagulation Specification 2021/22 ○ Anticoagulation Appendices 2021/22 – Quick Reference Guide ○ Anticoagulation Appendix A – Requirements to provider Standard Operating Procedure (SOP) ○ Enhanced Health in Care Homes (EHCH) Additional Services Scheme Specification 2021/22 | | 3 3a 3b 3c 3d |
| Y | A | | <ul style="list-style-type: none"> • Local Enhanced Services (LES) Proposed Uplifts 2021/22 | S Hartley | 4 |
| Y | A | | <ul style="list-style-type: none"> • Deep Vein Thrombosis (DVT) | J Tuffnell | 5 |
| Y | N | | <ul style="list-style-type: none"> • Primary Care Team Work Programme: a quarterly update <ul style="list-style-type: none"> ○ Cover paper ○ Work Plan | R Garrison | 6 6a |
| Y | N | | <ul style="list-style-type: none"> • GP Payment principles (including Innovation fund) | J Tuffnell | Verbal |
| Y | N | | <ul style="list-style-type: none"> • 360 Assurance Primary Medical Care Services (PMCS) Contract Oversight and Management Functions | R Garrison | 7 |
| Y | N | 7. | Quality Contract <ul style="list-style-type: none"> • Update | A Gunasekera | Verbal |
| | | 8. | Standing Item(s) | | |
| Y | N | | <ul style="list-style-type: none"> • Primary Care Network (PCN) update | G Avery | Verbal |
| Y | N | | <ul style="list-style-type: none"> • Improving Access – Extended Access monthly update | A Gunasekera | Verbal |
| Y | N | | <ul style="list-style-type: none"> • Covid-19 update | I Atkinson | Verbal |
| Y | FI | | <ul style="list-style-type: none"> • Delegated Duties – iii – Decisions in relation to the establishment of new GP practices (including branch surgeries) and closures of GP practices. • Waverley Medical Centre Update <ul style="list-style-type: none"> ○ Cover paper ○ Proposed Site Plan ○ Proposed Elevations ○ Ground & First Floor Plans ○ Olive Lane Presentation | J Wheatley J Tuffnell | 8 8a 8b 8c 8d |
| | | | <ul style="list-style-type: none"> • Delegated Duties – iv – Decisions about ‘discretionary payments’ | J Wheatley | Verbal |

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| | | | <ul style="list-style-type: none"> Delegated Duties – v – Decisions about commissioning urgent care (including home visits as required) for out of area registered patients. | J Wheatley | Verbal |
| | | | <ul style="list-style-type: none"> Delegated Duties – b – The approval of practice mergers. | J Wheatley | Verbal |
| | | 9. | Finance (including decisions on discretionary payments and premises costs directions) | | |
| Y | N | | <ul style="list-style-type: none"> Finance report for month 12 | L Jones | 9 |
| Y | N | | <ul style="list-style-type: none"> H1 Draft Financial Plan for Primary Care Services 2021/22 | L Jones | 10 |
| | | 10. | For Information | | |
| Y | N | | <ul style="list-style-type: none"> 2021/22 Prescribing Incentive Schemes (PIS) <ul style="list-style-type: none"> Cover paper PIS | S Lakin | 11 11a |
| | | 11. | Any other business | All | |
| | | 12. | Items for escalation /reporting to the governing body | J Wheatley | |
| | N | 13. | Forward Programme for Primary Care Committee Meetings Due June 2021 <ul style="list-style-type: none"> Contract & Quality Visit Report Enhanced Health in Care Homes Finance Report Friends & Family Test (FFT) GP Principles (including Innovation Fund) IT Strategy 6 Monthly Update LES Coverage Post Payment Verification (PPV) Primary Care Dashboard Primary Care DES Delivery Update Due July 2021 <ul style="list-style-type: none"> Finance Report LES Survey Report Due August 2021 <ul style="list-style-type: none"> Finance Report GP Patient Survey 2020/21 Medicines Management Team Annual Report Medicines Management Team Quarterly Update Primary Care Team Work Programme | J Wheatley | 12 |

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| | | 14. | Exclusion of the Public: The Primary Care Committee should consider the following resolution: <i>“That representatives of the press and other members of the public be excluded from the remainder of this meeting due to the confidential nature of the business to be transacted – publicity on which would be prejudicial to the public interest”.</i> Section 1(2) Public Bodies (Admission to Meetings) Act 1960 refers. | | |
| | | 15. | Date & time of the next meeting: Wednesday 9 June 2021 commencing at 1pm via Video Conference | All | |

THIS AGENDA AND ASSOCIATED PAPERS CAN BE FOUND AT ROTHERHAM CCG’S WEBSITE

<http://www.rotherhamccg.nhs.uk/about-us/primary-care-committee-papers.htm>

Primary Care Membership:

Members:-

| | | | | |
|-----|---|----------|----------------------------------------------|--------|
| Mrs | W | Allott | Chief Finance Officer | Member |
| Mr | I | Atkinson | Executive Place Director RCCG | Member |
| Mr | J | Barber | Lay Member (attends only if JW or DT unable) | Member |
| Mrs | S | Cassin | Chief Nurse RCCG | Member |
| Mr | C | Edwards | Accountable Officer RCCG & BCCG | Member |
| Mrs | D | Twel | Lay Member (Vice Chair) | Member |
| Mrs | J | Wheatley | Lay Member (Chair) | Member |

In Attendance:-

| | | | | |
|-----|---|------------------|----------------------------------------------------------------------|---------------|
| Dr | G | Avery | GP Members Committee Representative | In Attendance |
| Mr | P | Barringer | NHS England | In Attendance |
| Dr | D | Clitherow and or | SCE GP | In Attendance |
| Dr | P | Birks | | |
| Ms | L | Cooper | Healthwatch Representative | In Attendance |
| Ms | R | Garrison | Senior Contracting & Service Improvement Manager | In Attendance |
| Dr | A | Gunasekera | SCE GP Lead for Primary Care | In Attendance |
| Mrs | L | Jones | Deputy Head of Financial Management | In Attendance |
| Mr | S | Lakin and or | Head of Medicines Management | In Attendance |
| Mr | G | Bhogal | Deputy Head of Medicines Management | |
| Dr | N | Leigh-Hunt | Health & Wellbeing Board Representative | In Attendance |
| Mrs | J | Murphy | Senior Contracts & Service Improvement Officer and PCC administrator | In Attendance |
| Dr | C | Myers | GP LMC Representative | In Attendance |
| Mrs | J | Tuffnell | Head of Co-commissioning | In Attendance |

