

NHS RCCG

Primary Care Committee

Forward Programme

Key

X = presented to PCC
 X-d = deferred from presenting date
 X - h = on hold due to Covid-19
 C = Cancelled

Meeting Date	
Agenda agreed by:	Janet Wheatley delegated to Rachel Garrison
Sub Group Papers due by COP:	
Committee Papers due by COP:	
Papers circulated:	

STANDING ITEMS	Lead	
Apologies for absence	Chair	
Declarations of Interest	Chair	
Patient & public questions	Chair	
Quoracy	Chair	
Minutes of the previous meeting	Chair	
Actions Log	Chair	
STRATEGIC DIRECTION	Lead	
Contract & Quality Visit Report	Rachel Garrison	Quarterly (On hold due to Covid-19) reinstate from August 2020
Enhanced Health in Care Homes	Jacqui Tuffnell	Annually June
Estates Strategy Update	Jacqui Tuffnell	Annually Sept
Friends & Family (FFT)	Rachel Garrison	6 monthly (Nationally suspended due to Covid-19)
Primary Care Team Work Programme - a quarterly update (see GPFV & PCT Work Programme)	Rachel Garrison	Quarterly - May 2020 on hold (Covid-19) reinstated June 2020
GP Patient Survey 2019/20	J Tuffnell / Helen Wyatt	Annually Aug
Innovation Fund	Rachel Garrison	Nov-20
IT Strategy - Quarterly Update	Andrew Clayton	Quarterly - May 2020 on hold (Covid-19)
LES Performance / Coverage	Sara Hartley/Julie Murphy	Annually Jan
LES Coverage	Sara Hartley/Julie Murphy	Annually Jun
LES Survey Report	Sara Hartley/Julie Murphy	Quarterly - deferred to Sep-20 (Covid-19)
MMT Quarterly Update	Stuart Lakin	Quarterly from Oct 2020
Post Payment Verification (PPV)	Sara Hartley	Annually Jun (deferred to Nov 20 re Covid-19)
Primary Care Committee Annual Report for NHSE	Rachel Garrison	Annually May
Primary Care Dashboard	Sara Hartley	Quarterly
Review appointment figures annually	Jacqui Tuffnell	Annually Feb

Review of all LES & LIS	Sara Hartley/Rachel Garrison	Annually Feb
Quality Contract	Lead	
Quality Contract Update	Avanthi Gunasekera (Dr)	Monthly Standing item
Standing Items	Lead	
Improving Access - Extended Hubs	Avanthi Gunasekera (Dr)	Verbal update
Primary Care Network Update	Geoff Avery (Dr)	Verbal update
Covid-19 Update	Avanthi Gunasekera (Dr)	Verbal update
Flu Update	Avanthi Gunasekera (Dr)	Verbal update
Delegated Dutes - iii) decisions in relation to the establishment of new GP practices (including branch surgeries) and closure of GP practices;	Rachel Garrison / Sara Hartley	As and when appropriate from April 2020
Delegated Duties - iv) decisions about 'discretionary' payments;	Rachel Garrison / Sara Hartley	As and when appropriate from April 2020
Delegated Duties - v) decisions about commissioning urgent care (including home visits as required) for out of area registered patients;	Rachel Garrison / Sara Hartley	As and when appropriate from April 2020
Delegated Duties - b) the approval of practice mergers;	Rachel Garrison / Sara Hartley	As and when appropriate from April 2020
Finance Report		
Finance Report	Louise Jones (LJ)	Monthly
Other Strategic Updates	Lead	
Capital Business Case and/or STP Wave 4a Capital Business Programme Rotherham Projects	Jacqui Tuffnell	Nov-20 & Dec-20 & Jan-21
Dementia LES	Kate Tuffnell	01/10/2019 May 2020 on hold
Extended Access, Hot Home Visiting and Hot Site	Jacqui Tuffnell	Feb-21
GP Contract Agreement 2020/21 - 2023/24	Jacqui Tuffnell	As and when appropriate
Leg Ulcer / Wound Care Update	Jacqui Tuffnell	As and when appropriate
NHSE Letters to GP	Rachel Garrison	As and when appropriate
MMT Annual Report	Stuart Lakin	Annually August
Primary Care App	Jo Martin	As and when appropriate
Primary Care Network DES Delivery Update (nee Primary Care Network Workforce and Structure report)	Jo Martin/Geoff Avery	Quarterly from November 2020
Telephony	Sara Hartley	As and when appropriate
Policies		
Terms of Reference	Lead	
Primary Care Sub Group	Jacqui Tuffnell	Annually Dec
Primary Care Committee	Jacqui Tuffnell	Annually Jan
Audits & Reports	Lead	
FOR INFORMATION ONLY	Lead	

APPROVED MINUTES - OTHER COMMITTEES	Lead Admin	
PCC Ratified Minutes to Governing Body Public Session	Julie Murphy	Monthly