



Rotherham

Clinical Commissioning Group

NHS Rotherham Clinical Commissioning Group

Primary Care Committee Meeting – Public Session

Wednesday 12 February 2020 at 1pm to 3pm

Elm Room, Ground Floor, Oak House, Moorhead Way, Rotherham, S66 1YY

QUORUM

QUORUM is

2 x Lay Members, 2 x Senior Officers, 1 x GP non-voting member or appropriate deputy

AGENDA

Conflict	Noting or approval	Item No.	Item description	Responsible officer(s)	Enc. No.
		1.	Apologies for absence	J Wheatley	
		2.	Declarations of conflicts of interest and pecuniary or non-pecuniary interest	J Wheatley	
		3.	Patient & public questions as advised to the Primary care sub-committee secretary at least 4 working days before the meeting	J Wheatley	
		4.	Quoracy	J Wheatley	
		5.	Minutes of the last meeting and action log		
	A		- Minutes of 15 January 2020	J Wheatley	1a
	N		- Action log	J Wheatley	1b
Y		6.	Strategic direction (including planning of primary medical care services)		
Y	A		<ul style="list-style-type: none"> • Whzan Pilot Project 	Connect Healthcare	2
Y	A		<ul style="list-style-type: none"> • Primary Care Network (PCN) Innovation Fund Bids <ul style="list-style-type: none"> ○ Cover paper ○ Appendix A ○ Appendix B ○ Appendix c 	R Garrison	3 3a 3b 3c
Y	A		<ul style="list-style-type: none"> • NHS England GP Retention Scheme <ul style="list-style-type: none"> ○ Cover paper incl. Appendix A 	R Garrison	4

			<ul style="list-style-type: none"> ○ Appendix B ○ Appendix C 		4a 4b
Y	A		<ul style="list-style-type: none"> • Review of all Local Enhanced Services (LES) and Local Incentive Schemes (LIS) <ul style="list-style-type: none"> ○ Cover paper LES & LIS ○ LIS Specification 	S Hartley	5 5a
Y	A		<ul style="list-style-type: none"> • GP capacity annual review <ul style="list-style-type: none"> ○ Cover paper ○ GP Practice access data 	J Tuffnell	6 6a
Y	N		<ul style="list-style-type: none"> • GPFV & Primary Care Team Work Programme <ul style="list-style-type: none"> ○ Cover paper ○ Work plan 	A Gunasekera	7 7a
Y	N	7.	Quality Contract		
Y	A		<ul style="list-style-type: none"> • 2020/21 Draft Quality Contract <ul style="list-style-type: none"> ○ Cover paper ○ Quality Contract 2020/21 	A Gunasekera	8 8a
		8.	Standing Item(s)		
Y	N		<ul style="list-style-type: none"> • Primary Care Network (PCN) update 	G Avery	Verbal
Y	N		<ul style="list-style-type: none"> • Improving Access – Extended Access monthly update 	A Gunasekera	Verbal
		9.	Finance (including decisions on discretionary payments and premises costs directions)		
Y	N		<ul style="list-style-type: none"> • Finance report for month 9 	L Jones	9
Y	N		<ul style="list-style-type: none"> • Financial Plan 2020/21 	L Jones	10
		10.	Any other business	All	
		11.	Items for escalation /reporting to the governing body	J Wheatley	
	N	12.	Forward Programme <ul style="list-style-type: none"> - Primary Care Committee Forward Programme <p>Due March 2020</p> <ul style="list-style-type: none"> - Dementia (deferred from February 2020) - Financial Plan 2020/21 - Contract & Quality Visit Report - Finance Report - IT Strategy Quarterly Update (deferred from February 2020) - Primary Care Dashboard - QOF vs Quality Contract Review <p>Due April 2020</p> <ul style="list-style-type: none"> - Finance Report 	J Wheatley	11

			<ul style="list-style-type: none"> - LES Survey Report <p>Due May 2020</p> <ul style="list-style-type: none"> - Care Home LES – Impact Appraisal - Finance Report - GPFV & Primary Care Team Work Programme - IT Strategy Quarterly Update - Primary Care Committee Annual Report for NHSE - Translation Services Review 		
		13.	<p>Exclusion of the Public:</p> <p>The Primary Care Committee should consider the following resolution:</p> <p><i>“That representatives of the press and other members of the public be excluded from the remainder of this meeting due to the confidential nature of the business to be transacted – publicity on which would be prejudicial to the public interest”.</i></p> <p>Section 1(2) Public Bodies (Admission to Meetings) Act 1960 refers.</p>		
		14.	<p>Date & time of the next meeting:</p> <p>Wednesday 11 March 2020 commencing at 1pm in Elm Room, Ground floor, Oak House</p>	All	

THIS AGENDA AND ASSOCIATED PAPERS CAN BE FOUND AT ROTHERHAM CCG’S WEBSITE

<http://www.rotherhamccg.nhs.uk/about-us/primary-care-committee-papers.htm>

Primary Care Membership:

Members:-

Mrs	W	Allott	Chief Finance Officer	Member
Mr	J	Barber	Lay Member (attends only if JW or DT unable)	Member
Mrs	S	Cassin	Chief Nurse RCCG	Member
Mr	C	Edwards	Chief Officer RCCG	Member
Mrs	D	Twell	Lay Member (Vice Chair)	Member
Mrs	J	Wheatley	Lay Member (Chair)	Member

In Attendance:-

Dr	G	Avery	GP Members Committee Representative	In Attendance
Mr	P	Barringer	NHS England	In Attendance
Dr	D	Clitherow and or Birks	SCE GP	In Attendance
Ms	L	Cooper	Healthwatch Representative	In Attendance
Ms	R	Garrison	Senior Contracting & Service Improvement Manager	In Attendance

Dr	A	Gunasekera	SCE GP Lead Primary Care	In Attendance
Mrs	L	Jones	Deputy Head of Financial Management	In Attendance
Mr	S	Lakin and or	Head of Medicines Management	In Attendance
Mr	G	Bhogal	Deputy Head of Medicines Management	
Dr	N	Leigh-Hunt	Health & Wellbeing Board Representative	In Attendance
Mrs	J	Murphy	Senior Contracts & Service Improvement Officer and PCC administrator	In Attendance
Dr	C	Myers	GP LMC Representative	In Attendance
Mrs	J	Tuffnell	Head of Co-commissioning	In Attendance