SETTING UP ELECTRONIC REPEAT DISPENSING (eRD) – SystmOne

Ensure pt has community pharmacy EPS nomination set. Will appear here!

All 3 (dose, total quantity & issue duration) must be aligned for the entire repeat template, to ensure all meds on the script are released from the spine together.

Repeat dispense only the regular meds by using the RD button on ribbon. Do NOT include PRN “when required” meds.

Add eRD consent read code “XaKRX” & check final issue dates for “last batch” are all the same.

Print/sign now: will send scripts immediately to the spine and automatically print off a token (discard token)

Print/sign later: will send task to the EPS signing box with other EPS scripts to be signed (no token will print off)

Ensure for Acute & Repeat scripts “do not print token” & for Repeat dispensed scripts “print token later” are saved as default.
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- Patient suitable?
- Patient consents to eRD
- EPS nomination set?
- Entire repeat template eligible for electronic prescription?

TOP TIPS

Unsuitable criteria:
- Frequent medication changes
- Unplanned hospital admissions
- Just PRN “when required” meds
- Seasonal medications
- Palliative care / End of Life (EoL) patients
- Temporary patients

TOP TIPS

- Are all repeat template meds synchronised?
  - eRD only for regular meds
  - eRD not for PRN meds

TOP TIPS

- Set “maximum issues”
- Number of authorised issues should to cover patient until the next planned med review

TOP TIPS

- Consultation “new journal”
- Add eRD consent read code
- XaKRX “patient consent given for eRD”
- Check final issue dates for “last batch” are all the same (if not, issue durations are not synchronised)

TOP TIPS

Digitally sign eRD
- If patient requires medication today, select “print/sign now”
- If meds not required today, select “print/sign later”

TOP TIPS

- Dose: must be a specified dose (not mdu or asd)
- Quantity: needs to be the correct amount to cover the dose for the issue duration
- Issue duration: (to be the same for all meds) this must be how long the qty will last at the specified dose
- All 3 of the above must be aligned for the entire repeat template meds

TOP TIPS

- Weekly scripts: only if clinically appropriate (13 issues = 3/12)
- Monthly scripts: 6/12 = 6 issues, 12/12 = 13 issues
- Pill/HRT: 4 issues = 12/12 (for COC pill free days must be included in the issue duration ie 63 tabs = 84 days)

TOP TIPS

- Consent must be informed
- Written consent not necessary
- Patient informed which meds are eRD and which they must order themselves
- Patient informed how long eRD will last for and to obtain meds directly from pharmacy

TOP TIPS

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