SETTING UP ELECTRONIC REPEAT DISPENSING (eRD) – EmisWeb

Ensure pt has community pharmacy EPS nomination set. Will appear here!

All 3 (dose, total quantity & duration) must be aligned for the entire repeat template, to ensure all meds on the script are released from the spine together.

Repeat dispense only the regular meds by changing the “Rx Type”
Do NOT include PRN “when required” meds.

Check “Expected End” dates are all the same & add read code “9Nd3”

Add consultation
Add eRD consent read code 9Nd3

Number of issues

Selecting “store” will still send scripts to the spine BUT no token will print off

Approve & Complete: will send scripts immediately to the spine and automatically print off a token (discard token)
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- Patient suitable?
- Patient consents to eRD
- EPS nomination set?
- Entire repeat template eligible for electronic prescription?

Unsuitable criteria:
- RED PDS (unsynchronised to spine)
- Frequent medication changes
- Unplanned hospital admissions
- Just PRN “when required” meds
- Seasonal medications
- Palliative care / End of Life (EoL) patients
- Temporary patients

- Are all repeat template meds **synchronised**
  - eRD only for regular meds
  - eRD not for PRN meds

**TOP TIPS**

- Change Rx type to “Repeat dispensing”
- Set “authorised issues”
- Number of authorised issues should cover patient until next planned med review

**TOP TIPS**

- Add consultation
- Add eRD consent read code
- 9Nd3 "patient consent given for repeat dispensing"
- Check “expected end” dates for all meds are the same (if not, issue durations are not synchronised)

**TOP TIPS**

- Dose: must be a specified dose (not mdu or asd)
- Quantity: needs to be correct amount to cover the dose for the issue duration
- Duration: (to be the same for all meds) this must be how long the qty will last at the specified dose
- All 3 of the above must be aligned for the entire repeat template meds

**TOP TIPS**

- Weekly scripts: only if clinically appropriate (13 issues = 3/12)
- Monthly scripts: 6/12 = 6 issues, 12/12 = 13 issues
- Pill/HRT: 4 issues = 12/12 (for COC pill free days must be included in the issue duration ie 63 tabs = 84 days)

- Consent must be informed
- Written consent not necessary
- Patient informed which meds are eRD and which they must order themselves
- Patient informed how long eRD will last for and to obtain meds directly from pharmacy

**TOP TIPS**

- Approve & Complete: will send scripts immediately to the spine and automatically print off a token (discard token)
- Selecting “store”: will still send scripts to the spine BUT no token will print off