

NHS Rotherham - Clinical Commissioning Group Governing Body September 2013

Chief Officer's Report

Contact Details:			
Lead Director:	Chris Edwards	Lead Officer:	n/a
Job Title:	CCG Chief Officer	Job Title:	n/a

Purpose

This report informs the Governing Body about national/local developments in the past month.

Process for Confirming Chair Appointment

On the 8 August the CCG Strategic Clinical Executive held a selection process for a successor for our outgoing Chair, Dr David Tooth.

Following a process involving a presentation from each candidate the 8 SCE members voted for the new Chair. Dr Leonard Jacob (Chair of GPMC) and Eleri De Gilbert (NHS England) were present to advise the panel.

As a result Dr Julie Kitlowski was selected as the new Chair of NHS Rotherham Clinical Commissioning Group.

The CCG Member Practices have been asked to confirm Dr Kitlowski's selection during August using survey monkey questionnaire and if the selection is confirmed she will formally take up the role from the 1 October 2013. Verbal update at Governing Body meeting.

Lay Member – Recruitment

The CCG has regretfully received Su Lockwood's resignation as she has had the opportunity to go into teacher training. We therefore have advertised for a Lay Member to lead on Patient & Public Engagement. Interviews will take place on the 20th September.

Fundamental Review of Allocations Policy

The impact upon Rotherham Clinical Commissioning Group could be over £20million reduction in allocations in future years. The pace of change is not yet clear and the CFO will be attending a workshop in September to learn more about the process, timeline and potential risks. (*Appendix A*)

South Yorkshire and Bassetlaw NHS Footprint – Divert Policy

This is an updated policy that outlines what is required by each organisation within the South Yorkshire and Bassetlaw footprint on the rare occasions that they have to initiate and implement their escalation plans leading to the implementation of this divert policy. This has been agreed by both NHS England and SYCOM. (*Appendix B*)

Incident Response Plan

This plan has been updated and developed by NHS England to ensure key participants carry out their respective functions on the rare occasions that we need to respond to major incidents or during emergency situations. It is important that all South Yorkshire and Bassetlaw organisations understand this plan and are aware of their specific roles and responsibilities. The CCG is classed as a 'category 2' responder and is seen as a *co-operating body*. The CCG is less likely to be involved in the heart of planning but will be expected to have a business continuity plan to handle incidents that affect Commissioning responsibilities. Rotherham CCG is currently leading a piece of work with other CCGs to ensure that the business continuity plans are fit for purpose. This will be presented to the Governing Body later this year. (*Appendix C*)

Briefing Arising from the South Yorkshire & Bassetlaw - Quality Surveillance Group (QSG)

The QSG is an information sharing and risk management forum involving commissioners,

regulators and other organisations with a direct interest/role in the quality of local health care provision. It provides a mechanism of early warnings to the system supported by clinical and managerial insight and accountability. It aims to reduce variation in quality across South Yorkshire & Bassetlaw and to prevent avoidable repetition of quality related indicators across the system.

Key issues considered by the QSG at its meeting on 12th August 2013 are highlighted in this document (*Appendix D*)

Berwick Report

Prof Don Berwick, a paediatric cardiologist, Professor in Health Policy, and a world leader in patient safety, was asked by the Prime Minister to carry out a review on patient safety following publication of the Francis Report into the breakdown of care at Mid Staffordshire Hospitals. *Appendix E* highlights a series of recommendations for different organisations and staff groups. Those relevant to the CCG are highlighted in this summary.

Improving General Practice – A call for action letter

NHS England has launched '[Improving general practice - a call to action](#)' to stimulate debate in local communities amongst general practice, area teams, CCGs, health and wellbeing boards and other community partners – as to how best to develop general practice services.

A number of area teams and CCGs are already working collaboratively to develop shared strategies for primary and integrated care, and the questions in this 'call to action' are designed both to support these existing examples of local action and to stimulate similar approaches in all other parts of the country.

The attached letter gives further information about this exercise and links to two packs which NHS England has produced. The first describes the case for change and NHS England's underlying objectives for general practice as well as some questions to consider and the second is an analytical pack which includes evidence about current general practice and health needs.

To capture all responses to the questions set out in this 'call to action', NHS England is asking us to send our responses via the [online survey](#). (*Appendix F*)

Constitution Approval letter

At its meeting in June 2013 the Governing Body agreed a number of amendments to its Constitution which subsequently needed approval from NHS England. The CCG has recently received notification from NHSE approving all the proposed changes and advising our compliance with the requirements of the Health & Social Care Act 2012 (*Appendix G*)

RCCG Organisational Development (OD) Strategy & Working Timeline

The CCG has updated the organisational development strategy and working timeline up to March 2014. (*Appendix Hi & Hii*) If you have any comments or feedback, please contact Andrew Cribbis on andrew.cribbis@nhs.net

Communications Update

A new brand identity has been developed for the CCG and shared with members. The branding links with our work across the Rotherham health community, whilst keeping strong NHS identity. The branding will be used throughout all future communication materials and activity.

We are currently revising our communications strategy to reflect how we develop our communication function over the coming year(s). This will reflect our commissioning priorities developed in our Annual Commissioning Plan for 2014/15.

A new-look CCG website is currently under construction and will go live at the end of September.