

**Minutes of the SYCOM Commissioners Only meeting held on Friday 5 July
2013 at 11:30 a.m. in the Boardroom at 722 Prince of Wales Road.**

Present:

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| Ian Atkinson | - Chief Officer, Sheffield CCG |
| David Black | - Medical Director (South Yorkshire and Bassetlaw) – NHS England |
| Richard Cullen | - Commissioning Executive, Rotherham CCG (Chair) |
| Eleri de Gilbert | - Director (interim) (South Yorkshire and Bassetlaw) – NHS England |
| Cathy Edwards | - Head of Specialised Commissioning (South Yorkshire and Bassetlaw) – NHS England |
| Chris Edwards | - Chief Officer, Rotherham CCG |
| Steve Hackett | - Director of Finance (South Yorkshire and Bassetlaw) – NHS England |
| Brian Hughes | - Director of Operations and Delivery (South Yorkshire and Bassetlaw) – NHS England |
| Margaret Kitching | - Nurse Director (South Yorkshire and Bassetlaw) – NHS England |
| Phil Mettam | - Chief Operating Officer, Sheffield Children's NHS Foundation Trust |
| Tim Moorhead | - Chair, Sheffield CCG |
| Chris Stainforth | - Doncaster CCG |
| Mark Wilkinson | - Chief Officer, Barnsley CCG |

Apologies:

- | | |
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| David Gardner | - Assistant Director, Procurement and Contracting, Hardwick CCG |
| Nick Tupper | - Chief Officer, Doncaster CCG |

In Attendance:

- Rebecca Copley – Senior Administrative Support (South Yorkshire and Bassetlaw) – NHS England

13/43 DECLARATIONS OF MEMBERS INTERESTS

No declarations of interest were made.

13/44 WELCOME AND INTRODUCTIONS

Richard Cullen welcomed everyone to the meeting.

13/45 MINUTES OF THE PREVIOUS MEETING

The minutes of SYCOM Commissioners only meeting held on Friday 7 June 2013 were agreed to be a true and accurate record.

13/46 ACTION LOG

13/46.1 SYCOMCO13/09 – Yorkshire and Humber NHS Footprint Escalation Policy

Brian Hughes confirmed that the policy was currently going through the relevant process at YAS and East Midlands Ambulance Service and would be distributed within the next week.

BH

13/46.2 SYCOM13/28 – Improving Primary Care

The Group agreed that the action relating to improving primary care was complete.

13/47 NEUROMUSCULAR SERVICE

Mark Wilkinson presented the paper circulated on the neuromuscular service and discussed the longstanding issues. The recommendation put forward in the paper was not to prioritise funding immediately.

Cathy Edwards discussed the decision made previously by PCTS to commission the service in 2013/13 as a priority.

Following a discussion by the Group it was agreed that the minutes from the meeting where the decision was made would be provided by Cathy and would be reviewed by the Chief Officers and a formal response would be provided by CCGCOM.

**Cathy
Edwards
/CCGs**

13/48 DIRECT COMMISSIONING PLANS ON A PAGE

The Direct Commissioning Plans on a Page were received and noted by the Group.

Cathy Edwards informed the Group that the specialised commissioning plan would be translated into a work programme for 2013/13. Tim Moorhead queried whether public engagement would solely relate to specialised commissioning or whether it would include CCGs. It was noted that the CCGs and specialised commissioning team would need to work together.

Margaret Kitching advised that a national patient experience

and public engagement policy was currently under development and the Area Team Public Engagement Lead would be liaising with CCGs.

Tim Moorhead suggested that quality in primary care would be useful to gather patient experience and would be something commissioners could work together on. Eleri de Gilbert confirmed that this was something that was already happening.

Steve Hackett discussed primary care development and agreed to discuss pooling of resources with joint objectives between secondary and primary care with Chief Finance Officers.

13/49 UPPER GI CANCER SERVICES

No further discussion took place regarding Upper GI Cancer Services.

13/50 BUSINESS CASE FOR ROBOTIC SURGERY

Richard Cullen discussed the business case for Robotic Surgery which had been discussed at the Cancer Strategy Group. It was felt that further work on the case was required as from a commissioning perspective as it was not robust enough.

The cost benefits and savings to commissioners around consumables were discussed.

A discussion took place regarding the issues of commissioning the service in year and the fact that this was not included in the commissioning priorities for 2012/13. It was also noted that there could be competition issues if the service goes ahead.

Ian Atkinson suggested that Sheffield Teaching Hospital should be asked to provide details of the top priorities for development during 2014/15.

IA

13/50 CO-COMMISSIONING RELATIONSHIPS

Chris Edwards informed the Group that Chief Officers would be meeting with Eleri de Gilbert on a monthly basis to feedback on any relationship issues.

**13/51 COMPREHENSIVE SPENDING REVIEW – 2015/16
SETTLEMENT**

Steve Hackett summarised the impact of the Comprehensive Spending Review. CCGs raised some concern around the impact for CCGs and how this was being perceived by their members. CCGs agreed to develop a collective response from CCG Com which they would forward to Steve Hackett, who in turn would feed to the regional & national team

13/52 DATE AND TIME OF NEXT MEETING

The next meeting of the SYCOM Commissioners and Providers Forum would be held on Friday 2 August 2013 at 12:00 noon to 1:00 p.m. in the Boardroom at 722 Prince of Wales Road, Sheffield.

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