

Rotherham Integrated Care Partnership

| Minutes | |
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| Title of Meeting: | PUBLIC Rotherham ICP Place Board |
| Time of Meeting: | 9:00am – 10:00am |
| Date of Meeting: | Wednesday 4 September 2019 |
| Venue: | Elm Room (G.04), Oak House |
| Chair: | Chris Edwards |
| Contact for Meeting: | Lydia George 01709 302116 or Lydia.george@nhs.net |
| Apologies: | Louise Barnett, Chief Executive, TRFT Kathryn Singh, Chief Executive, RDaSH |
| Conflicts of Interest: | General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda. |

Members Present:

Chris Edwards (**CE**), Chairing, Chief Officer, Rotherham CCG
 Sharon Kemp (**SK**), Chairing, Chief Executive, RMBC
 Dr Gok Muthoo (**GK**), Medical Director, Connect Healthcare Rotherham CIC
 Janet Wheatley (**JW**), Chief Executive, Voluntary Action Rotherham
 Matt Pollard (**MP**), (for Kathryn Singh), Care Group Director, RDaSH

Participating Observers

Dr Richard Cullen (**RC**), Rotherham CCG Chair
 Cllr David Roche (**DR**), Joint Chair, Heath & Wellbeing Board, RMBC

In Attendance:

Ian Atkinson (**IA**), Chair, Rotherham ICP Delivery Team
 Lydia George (**LG**), Strategy & Development Lead, Rotherham CCG / ICP
 Gordon Laidlaw, Head of Communications, Rotherham CCG
 Annemarie Lubanski (**AML**), Strategic Director of Adults, Housing & Public Health, RMBC
 Jenny Lingrell (**JL**), Joint Assistant Director of Commissioning, RMBC
 Rebecca Woolley (**RW**), Policy & Partnerships Officer, RMBC
 Wendy Commons (**WC**), ICP Support Officer, Rotherham CCG

There were no members of the public present.

| Item Number | Discussion Items |
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| 1 | Public & Patient Questions |
| There were no questions raised. | |
| 2 | Transformation Group Updates |
| <p><i>Children & Young People's Transformation Group</i> <i>Subject – Preparing for Adulthood (formerly Transitions)</i> <i>Presented by Jenny Lingrell</i></p> <p>Jenny Lingrell assured Members that there is a strong strategic board in place with wide representation and good relationships across C&YP, adult care and the CCG, including parents and carers. Innovative work has been carried out to produce a data matrix which provides excellent insight into the full cohort and assists in predicting future service requirements. Plans are in place to provide any additional resources that may be required eg, adult social work.</p> <p>The preparing for adulthood pathway has taken longer to conclude than originally anticipated with the biggest issue being around demand and expectation at the point of transition. Work is continuing to embed the pathway to include it in the C&YP efficiency strategy and to improve education sufficiency with the Education Health and Care Plan (EHCP) process. Other adult care solutions are also being developed for young people with autism and learning disabilities around accommodation, day opportunities and work and skills.</p> <p>Cllr David Roche expressed concern about increasing funding pressures. Jenny gave assurance that there is a robust process in place where the SEND panel meets weekly to consider each EHCP requests individually.</p> <p>The high numbers of EHCP plans are attributed to a range of factors. However, to provide assurance to members Ian Atkinson explained that an analysis had been undertaken on EHCP numbers, from a health perspective which has provided a good understanding of the cohort to ensure they transition in a co-ordinated manner.</p> <p>Sharon Kemp suggested that tracking the numbers of EHCPs will help assess the impact and ensure independence is maximised.</p> <p style="text-align: right;">Action: JL</p> <p><i>Urgent & Community Care Transformation Group</i> <i>Subject – Integrated Rapid Response</i> <i>Presented by Annemarie Lubanski</i></p> <p>As the implementation of this transition area is nearing completion, Annemarie Lubanski outlined the changes that had taken place to transform the service and highlighted the benefits from both a patient and staff perspective.</p> <p>Attention is now turning to consulting with staff on improving rotas to reflect demand, working with GPs to review protocols and streamlining the process for referral into intermediate care and re-ablement.</p> <p>Dr Richard Cullen suggested that the presentation be shared with the Primary Care Networks to ensure that the changes are communicated with individual Practices.</p> <p style="text-align: right;">Action: AML</p> <p>Gordon Laidlaw welcomed the use of the 'real life' case study. He will check the accuracy of the detail as it will be useful to use in other media and promotional materials.</p> <p>Place Board noted the success of this transformation and thanked the U&CC transformation group for their work.</p> <p><i>Annemarie Lubanski and Jenny Lingrell left the meeting at this point.</i></p> <p><i>Mental Health & Learning Disability Transformation Group</i> <i>Subject – Core 24 (Adult Mental Health Liaison Service)</i> <i>Presented by Matt Pollard</i></p> <p>Matt Pollard explained that since January 2019 this service had been operating 24/7. He highlighted the improvements that had been made including, expanding the team to include a part time psychologist, implementing a workforce development programme and a reduction of the number of high</p> | |

attenders to the UECC.

Work is on-going to support awareness and skills training of the TRFT workforce by embedding it into the Trust's essential nurse training and skills sessions.

Crisis work is still developing on integration with the Rotherham suicide prevention work and the train the trainer programme around self-harm.

Chris Edwards commended the implementation of Core 24. Rotherham is a forerunner in the area in offering this full time service which is also a key part of Rotherham's suicide prevention approach.

3

Enabling Group Update – Communications & Engagement

Gordon Laidlaw gave a summary of the areas being undertaken to support the transformation groups. These included: activity on transforming out of hospital care to integrated hospital care on areas such as respiratory, re-ablement and intermediate care and ophthalmology, developing the suicide prevention campaign and its launch, promoting and engaging on maternity services, SEND, autism diagnosis, trailblazer project, the health App and Primary Care Networks.

The integrated discharge team had recently won a HSJ award and we are expecting to be notified in the Autumn about the outcome from a submission for a digital ecosystem award that Rotherham has been shortlisted for.

Relationships across partner communications colleagues are strong. Further work is required for the group's members to distinguish when Place partnership branding should be used rather than individual organisational profiles particularly when conveying achievements and positive change. For example, submissions for awards involving transformation work should be made as partnership under 'Place' branding.

Going forward, the ICP communications and engagement strategy will be refreshed. Place Board will receive it to approve towards the end of the year. The group will begin focus on prevention to develop behavioural change/social movement activity. There will also be targeted public engagement and involvement to help shape and implement change.

Social media activity including video clips will be increased for sharing positive developments.

Cllr David Roche felt that raising awareness among the public and increasing the profile of the work of the Place Board would be helpful. Gordon is currently working with the Advertiser to communicate positive change, however showing benefits are best demonstrated by 'real' stories or case studies. Partner Members of the Comms & Engagement Enabling Group will be working with their colleagues to identify opportunities related to transformation work.

Place Board thanked Gordon for the update.

4

Rotherham Place Review Quarter 1 – Letter from SYB Integrated Care System

Following the first Rotherham Place Review meeting held on 17 June 2019, Sir Andrew Cash, Chief Executive Officer of SY&B Integrated Care System had sent a letter summarising discussions. The letter concluded that the Rotherham system is making good progress on system integration as well as addressing long standing challenges with examples of excellent practice and learning that could be shared across the Integrated Care System.

A copy of the letter had been sent to Rotherham ICP Partner organisations to be shared through their governance processes.

The Quarter 2 Place Review with the SYB ICS has been scheduled for 16 September. An agenda is in the process of being agreed.

5

Rotherham ICP Place Plan Performance Report – Quarter 1

Lydia George presented the Quarter 1 this year. Members noted that the position shown had been produced using the KPIs and milestones in place from last year. However, these will be refreshed for 2019/20 once the new ICP Place Plan has been produced and agreed.

6

Terms of Reference – Rotherham ICP Finance Group

Place Board Members reviewed and approved the terms of reference for the Finance Enabling Group. These will be reviewed annually in line with Place governance.

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| 7 | Provider Alliance Update |
| <p>A session has been arranged for Friday 18 October with Robert McGough to progress the Rotherham Provider Alliance. Discussions will take place at an informal Place meeting to determine who will lead from a provider perspective after which an agenda will be circulated.</p> <p style="text-align: right;">Action: CE</p> | |
| 8 | Impact of Brexit Update |
| <p>From a Council perspective, plans are still being progressed for leaving the EU on 31 October. The Local Resilience Forum (LRF) is meeting on regular basis. A local supply chain analysis is commencing with Tom Smith (RMBC) leading on local planning and meeting with partners. LRFs are required to have specific area plans including risks identified and be ready to respond.</p> <p>From a CCG perspective, the situation with the lack of some medications remains the same. The CCG's medicines management team continues to work to mitigate the issues.</p> <p>It was confirmed that the general election will not affect winter plans and councils can still make decisions on plans that are already in place or in the event of an emergency situation. Flu vaccinations will be available for over 65s. Gordon Laidlaw is working with Public Health to ensure that communications are appropriately staged.</p> <p style="text-align: right;">Action: GL</p> | |
| 9 | Draft Minutes from Public ICP Place Board – 7 August 2019 |
| <p>The minutes from the previous meeting were APPROVED as a true and accurate record. There were no matters arising.</p> | |
| 10 | Communication to Partners |
| <p>In order to raise the profile of Place Board and showcase the highlight transformational changes, it was agreed to recording of video clips after each meeting. In future a Place Board Member will be filmed summarising the top three items discussed and transformational group leads will be asked to articulate the changes to be achieved from the spotlight subject presented.</p> <p style="text-align: right;">Action: GL</p> | |
| 11 | Risk/Items for Escalation |
| <p>There were NO new risks identified for escalation.</p> | |
| 12 | Future Agenda Items |
| <p>Future Agenda Items</p> <ul style="list-style-type: none"> • Social Prescribing – (Oct) • Finance Enabler Group update (Oct) • Estates Update – (Oct/Nov) • OD & Workforce Update – Workforce Maturity Index (tbd) • Rotherham ICP Digital Strategy (Oct) • Rotherham ICP Communications & Engagement Strategy (Nov) • Terms of Reference Reviews – All ICP Groups <p>Standard Agenda Items</p> <ul style="list-style-type: none"> • Delivery Dashboard/Performance Framework (quarterly) • Transformation Groups Spotlight Updates (monthly) • Rotherham Provider Alliance Update (monthly) • Impact of Brexit Updates (as required) • Primary Care Network Updates (as required) • Risk Log (monthly) | |
| 13 | Date of Next Meeting |
| <p>Wednesday 2 October 2019, at 9am at Oak House, Bramley.</p> | |

Membership

NHS Rotherham CCG (RCCG) - Chief Officer - Chris Edwards (Joint Chair)

Rotherham Metropolitan Borough Council (RMBC) - Chief Executive – Sharon Kemp (Joint Chair)

The Rotherham Foundation Trust (TRFT) - Chief Executive – Louise Barnett

Voluntary Action Rotherham (VAR) - Chief Executive – Janet Wheatley

Rotherham Doncaster and South Humber NHS Trust (RDaSH) - Chief Executive – Kathryn Singh

Connect Healthcare Rotherham Ltd (Rotherham GP Federation) – Dr Goks Muthoo

Participating Observers:

Joint Chair, Health and Wellbeing Board, RMBC - Cllr David Roche

Joint Chair, Health and Wellbeing Board, RCCG - Dr Richard Cullen

In Attendance:

Deputy Chief Officer, RCCG – Ian Atkinson (as Delivery Team Place Joint Chair)

Director of Legal Services, RMBC –

Head of Communications, RCCG – Gordon Laidlaw

Strategy & Development Lead, RCCG – Lydia George