

Meeting Date	Ref	Item	Action Required	Lead	Timescale	Status	Update		
01-Apr-15	09/15	Patient Safety & Quality Assurance Report	Regarding Stroke Targets Dr Kitlowski to bring a report from Medical Director, RFT to the September Meeting	Dr Kitlowski		Amber	Dr Kitlowski has discussed the item through formal meetings and meets again in September		Outstanding
06-May	33/15	Patient Safety & Quality Assurance Report	Dr MacKeown agreed to feed in to the Health and Wellbeing plan/strategy	Dr MacKeown		Amber	Quality of Nursing home care through Health & Wellbeing . Care Home Alignment LES , detail to look at LES in terms of Quality Actions		Part Complete
01-Jul	70/15	Reflections of the Annual General Meeting	Mr Moss to agenda mid-year event at the next Patient and Public Engagement Meeting	Mr Moss		Amber	Dr Kitlowski has arranged to meet with Mr Moss to discuss		Completed
05-Aug	99/15	Patient Engagement & Experience Report	Dr Jacobs suggested Mr Moss & Mrs Wyatt attend the LMC meeting to identify the problem in getting GPS to respond to Friends & Family	Mr Moss & Mrs Wyatt & Dr Jacob		Amber	Mr Moss and Dr Jacob to meet to discuss		
05-Aug	99/15	Patient Engagement & Experience Report	Mr Moss & Mrs Wyatt to discuss with Health Watch for their help in advising practices to engage patient participating groups	Mr Moss & Mrs Wyatt		Amber			
02-Sep	115/15	Chief Officers Report	Dr Kitlowski informed the meeting that she felt the CCG was not receiving enough input in the way of initiative ideas from the Y&H AHSN. Representatives from Y&H AHSN are to be invited to meet with the CCG	Dr Kitlowski		Amber			
07-Oct	160/15	Patient Safety & Quality Assurance Report	SC to circulate list of SI Committee date to GB members	Mrs Cassin		Green	Dates Circulated to GB Members		
07-Oct	160/15	Patient Safety & Quality Assurance Report	SC/LJ to discuss outside meeting – review of SI reporting to GB to ensure clarity about numbers of outstanding reports.	Mrs Cassin		Green	Reporting Updated		
07-Oct	161/15	Patient Safety & Quality Assurance Report	The Process of the Serious Incident Meeting to be discussed at the Operational Executive Meeting	Dr Kitlowski		Green			
07-Oct	164/15	Minutes of the Health & Wellbeing Strategy	Mr Edwards to recirculate the Health & Wellbeing Strategy	Mr Edwards		Green	Stategy circulated to Governing Body Members		