

Action Points of the Rotherham A&E Delivery Board
Wednesday 28 February 2018, Seminar Room, U&ECC, TRFT

Attendees	RCCG: Ian Atkinson (IA) - chair(CE), Jacqui Tufnell (JT), Lydia George (LG) TRFT: Jon Miles (JM), Jeremy Reynard (JR), Maxine Dennis (MD) RMBC: Jenny Anderton (JA) RDASH: - NHSE: - YAS: - VAR: - LMC: -
Apologies	Chris Edwards, Louise Barnett, Janet Wheatley, Sue Cassin, Claire Smith, Sally Kilgariff, Matt Sandford, Chris Holt, Jo Abbott, Anne-Marie Lubanski, Gordon Laidlaw, Dianne Graham, Mark Janvier, David Clitherow, Tim Douglas
Conflicts of Interest	Members were asked to register conflicts of interest at the beginning and then throughout the meeting as necessary, none were registered.

Please note: Although there were a high level of apologies due to the adverse weather conditions, the A&E Delivery Board meeting was quorate.

Abbreviations:

ICS = Integrated Care System	UECC = Urgent and Emergency Care Centre	ED = Emergency Department
NHSE = NHS England	AMU = Acute Medical Unit	NHSI = NHS Improvement
IST = Intensive Support Team	DTOC = Delayed Transfers of Care	U&EC = Urgent and Emergency Care

1 Urgent and Emergency Care Position

1.1 Current Performance - Performance as at 27 February 2018

	Performance
Month to Date	87.46%
Qtr to Date	87.28%
YTD	85.14%

1.2 Weekly Operational A&E Delivery Board notes

- Noted

1.3 YAS System pressure dashboard

- Noted
- Analysis of high attendances – the update on this item was deferred. **Action: MS and SK to update at the next meeting**

2 System Resilience / Winter Planning

2.1 Review of Winter Planning / actions to be addressed

- A multi agency meeting is taking place next week to look at learning from the 2017/18 winter processes and to have early discussions on 2018/19 winter planning.
- Agreed that at a future A&E Delivery Board there will be a deep dive into Winter planning, the review to include data from Ackroyd, Waterside, Oakwood etc. **Action: note for future agenda**
- The weekly Operational Groups have been very successful and it has been agreed that they will continue up to Easter and then reduce to every 2 weeks.
- In reviewing the winter plan consideration is needed in relation to beds.
- D2A beds - data for Waterside identified patients still awaiting care packages to enable them to go home, JA added that process issues had been highlighted and that the future model would address this by

management being under one social work team.

- There were still data discrepancies around CHC assessments, Sue Cassin (CCG Chief Nurse) and Chris Morley (TRFT Chief Nurse) are jointly looking into this.

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2.2 EMS rollout across SY&B

Deferred

2.3 Preparation for Easter

- CCG – the primary care hubs at Dinnington and Broom will be open over the 4 days of the bank holiday weekend, with 60 additional appointments per day over this period.
- Currently weekday and Saturday appointments are fully utilised, but Sunday remains under utilised.
- 111 cannot book GP appointments direct. Discussions are taking place between MD and Jo Martin (CCG) to explore ideas on how, by working together, the hubs can link with A&E to ensure better utilisation. This may include GPs being located at the U&ECC.
- Social Care – JA reported that the bank holiday weekend will be business as usual and will include the usual plans i.e. extra teams to support discharge.
- TRFT – there will be reduced electives for the remainder of the week following the bank holiday.
- Ferns has been agreed for a further 12 months.
- Ackroyd is still available short term.
- Aythorpe is available until 9 April – GP support ends after this time.
- Thanks were noted to all colleagues for delivery of the winter plan.

3 Delayed Transfers of Care

- Deferred to the next meeting.

4 Communications

4.1 Rotherham Place Communications

- No update

4.2 SY&B Accountable Care System Communications

- No update

4.2 NHS England Communications

- Noted

5 Standard Business

5.1 Risks / items for escalation, including review of Risk Log - members reviewed the risk log and made no amendments

5.2 Minutes of 3 January 2018 – agreed with the following amendment:

5.3 Outstanding matters arising not covered in the meeting – None

5.4 Future Agenda items:

- DTOC
- Review of Winter /Easter Planning
- YAS Proposal re: analysis of High Ambulance Attendances
- Update on D2A beds and primary care hubs

5.5 Date of next meeting - Wednesday 28 March 2018, 9.00am in the Seminar Room UECC.

Approved 28 03 2018