

Minutes	Title of Meeting:	GP MEMBERS COMMITTEE
	Time:	12:30 – 15:30 (NO LUNCH PROVIDED)
	Date:	Wednesday 28 March 2018
	Venue:	G.05 Birch, Oak House
	Chairman:	Dr Geoff Avery

Quoracy: 5 GP members or their deputies

Members or Deputies Present:

Dr Geoff Avery (GA) Blyth Road - Chair
 Dr Prabhu Shanmugam (PS) Brookfield Surgery
 Dr Bipin Chandran (BC) Treeton Medical Centre
 Dr Tim Douglas (TD) Dinnington Group Practice
 Dr Shivalingam Chandran (SC), Wentworth South
 Dr Simon MacKeown (SM) St Anne's Medical Centre
 Dr Simon Bradshaw (SB) Street Surgery
 Dr Simon Langmead (SL), Broom Lane

Apologies:

Dr Richard Cullen (RC), Chair Rotherham SCE
 Mr Chris Edwards (CE), Chief Officer
 Dr Jason Page (JP), Vice Chair Rotherham SCE

In Attendance:

Dr Gokul Muthoo, LMC, Stag Medical Practice
 Mr Ian Atkinson (IA), Deputy Chief Officer
 Mr Barry Wiles (BW), Maltby Service Centre/Clifton MC
 Mrs Melanie Robinson (MR), Minute Taker
 Ms Wendy Allott, Chief Finance Officer
 Mrs Sue Cassin, Chief Nurse
 Dr Anand Barmade, SCE GP, Rotherham
 Dr David Clitherow, SCE GP, Rotherham CCG

No.	Item	Action
1.	Declarations of Pecuniary or Non-Pecuniary Interests	
	There were no declarations or specific conflicts of interests made. Dr Avery declared the meeting as being quorate.	
2.	Commissioning Plan Performance Report – Quarter 3	
	Mr Atkinson presented the Commissioning Plan Performance Report Quarter 3 for members to note the progress with delivery of the Rotherham Commissioning Groups Commissioning (RCCG) Plan as at the end of Quarter 3 17/18. Mr Atkinson reported to the meeting that the current Commissioning Plan was produced 2 years ago and the landscape has changed significantly over this time and significant progress has been made on the RCCGs priorities and as a result work has begun to refresh the Commissioning Plan.	

	<p>Mr Atkinson informed members that there are 57 Milestones in total and 46 of these are new for 2017/18 and that the number of milestones on track is 84%. This position is slightly below the Q1 and Q2 position of 88% and 94% at the same period last year.</p> <p>Mr Atkinson reported to the meeting that 4 milestones have been changed from green to amber and informed the meeting of the rationale for the changes.</p> <p>Mr Atkinson informed the members of the meeting that the Key Performance Indicators (KPIs) and referred to the table on page 3 of the report.</p> <p>Mr Atkinson reported to the meeting that page 4 of the report provides information around the finance position in terms of QIPP savings. Work is being undertaken around the Medicines Management waste reduction scheme and to expand this into care homes. Rotherham CCG is undertaking the recruitment of Prescribing Technicians to work with care homes on the scheme.</p> <p>Dr Avery informed the meeting that the Physiotherapy First Pilot has been extended and therefore the outcome has been delayed.</p> <p>Mr Wiles reported to the meeting that the Physiotherapy First Pilot is reducing work load and enquired how the KPI will be assessed.</p> <p>Mr Atkinson informed the meeting that the Primary Care Committee is undertaking dialogue around this.</p> <p>Dr Muthoo enquired if there was a planned end date for Physiotherapy First and informed the meeting that the service should not suddenly cease without an end point.</p> <p>Dr Avery informed the meeting the service would be a re-evaluated in a year's time and the members agreed to discuss Physiotherapy First at a future meeting when the quarter 4 data is available.</p> <p>The meeting discussed the continuing red rating for achieve 4 hours access standard for A&E and Mr Atkinson reported to the meeting that the KPI is reported on Rotherham CCG reports as they are the budget holder.</p> <p>Dr Douglas raised a concern around the Cancer 62 day wait and expressed a concern that Rotherham patients are being discriminated against when referred to Sheffield hospitals causing delays in their treatment.</p> <p>Mr Atkinson informed the meeting that the current issues impacting on performance were mainly at a local Rotherham level Mr Atkinson is to provide an update to give assurance to members.</p> <p>Members noted the report.</p>	<p>IA</p> <p>IA</p>
<p>3.</p>	<p>Commissioning Plan</p>	
	<p>Mr Atkinson presented the Commissioning Plan to the meeting for members to approve the 2018 plan and to recommend endorsement to the Governing Body.</p> <p>Mr Atkinson reported to the meeting that the feedback from localities, patient participation groups and CCG meetings has been taken into consideration in producing the plan.</p> <p>Members noted that the final Financial Plan is due to be submitted to NHS England on the 30 April 2018 and following this it will be possible to complete the outstanding sections of the Plan.</p> <p>Members approved the Plan and recommended endorsement to the Governing</p>	

	Body, noting that this is subject to the final Financial Plan being signed off.	
3.1	Confidential Financial Plan	
	<p>Mrs Allott presented the Confidential Financial Plan and informed members that the paper informs members of the plan for 2018/19 which will be submitted to NHSE in April 2018 and seeks approval of the budget and plan.</p> <p>Mrs Allott informed the meeting of the £3m Drawdown which has appeared in the plan and explained to members the Drawdown and that this will be a one off sum.</p> <p>Mrs Allott highlighted the table under section 3 – Proposed Budget for 2018/19 and the Source And Application Of Funds Table, Section 5, which provides more information around the source of funds such as growth funds generated through QIPP schemes. The table also provides a summary of the types of cost pressures funded and investments made to deliver the planning guidance obligations 2018/19.</p> <p>Dr B Chandran enquired about the Drawdown for Stroke Transition and Mrs Allott informed the members that the providers were left with stranded costs and Rotherham Drawdown money was available to support the providers.</p> <p>Dr Muthoo enquired if ICS (Integrated Care System) funding was included within the budget. Mrs Allott confirmed the funding was not included in the budget.</p> <p>Members recommended that Governing Body Approved the Financial Plan for 2018/19 subject to minor changes before the final submission.</p>	
3.2	Quality Impact Assessments (QIA) 2018-19	
	<p>Mrs Allott presented the Quality Impact Assessments (QIA) 2018-19 paper to inform members that the QIAs have been completed to support the QIPP plans within the 2018-19 financial plan and that the work undertaken has given assurance that the QIPP programme sits within the organisation's level of risk appetite. The schemes will be monitored and reported to Governing Body every month.</p> <p>Dr Douglas enquired how QIPP savings are achieved and Mrs Allott gave an explanation of how savings are achieved.</p> <p>Mr Atkinson informed the members of the differences between transformational and transactional QIPPs.</p> <p>Members supported the recommendations.</p>	
4.	Primary Care Budget Breakdown	
	<p>Mrs Allott presented the Primary Care Budget Breakdown paper and informed members that the paper was to provide information of the financial position at month 9, proposals for achieving the 2017/18 plan and to agree the principles for the 2018/19 budget.</p> <p>Dr Douglas asked for assurance that the Better Care Fund LES would be continuing and Mrs Allott informed the members LES would be continuing.</p> <p>Dr Muthoo informed the meeting that there where changes to the LES and over 75's will be seen by Health Care Assistants before leaving and not GPs as previous.</p> <p>A discussion took place around GPs time to undertake the LES and the information previously provided Dr Cullen.</p> <p>Dr Muthoo left the meeting.</p> <p>The meeting discussed the effects of an over spend on a LES and the risks to Rotherham CCG.</p>	

	Members noted the paper.	
5.	RCCG Spend Indicators – Right Care Opportunity	
	Mr Atkinson presented the RCCG Spend Indicators – Right Care Opportunity to the meeting for information. Members noted the paper.	
6.	Health and Wellbeing Strategy 2018-2025	
	Mr Atkinson presented the Health and Wellbeing Strategy 2018-2025 and informed the meeting that the Strategy has been approved and signed off by the Health and Wellbeing Board. The Strategy is part of an overview alongside the Place Plan and the Commissioning Plan. Members noted the paper.	
7.	Draft Minutes of the 24 January 2018 GPMC Meeting	
	The minutes of the meeting were agreed as an accurate record of the meeting held on 24 January 2018. Item 4 – Rotherham Equipment and Wheelchair Service (Rews) – Mr Atkinson informed the meeting that dialogue had taken place regarding the referral form and it was unclear why GPs were required to sign the assessment form. Mr Atkinson will provide a communication regarding this via the GP newsletter.	IA
8.	Public Health Update	
	The Public Health Update was provided for information following a query raised by Rother Valley South/Central 2. Members noted the update.	
9.	RDASH CAMHS Update	
	Members noted the RDASH CAMHS update for information.	
10.	Issues Logs a) RDASH Issues Log Members reviewed the RDASH issues logs for information b) TRFT Issues Logs Members reviewed the TRFT issues logs for information.	
11.	Locality Feedback & Outstanding Feedback from Previous Months	
	Members reviewed the log for information. Comments made and added to the log for further discussion.	
12.	Feedback from GPMC Members attending sub-committees	
	a) Practice Managers Forum Mr Wiles informed the meeting that the Practice Managers Forum had discussed the following:- <ul style="list-style-type: none"> • Hubs and extended hours • GDPR – Data Protection Officer will be Sue Cassin, Chief Nurse, RCCG • Mjog – extended for 3 months – also to minimize no of scripts (approx. 130 characters) per message to minimize cost 	

	<ul style="list-style-type: none"> Quality Contract 	
	<p>b) Community Transformation</p> <p>Dr MacKeown informed the meeting that the meeting due to take place on 28 February 2018 had been cancelled due to the adverse weather.</p> <p>Mr Atkinson is to provide a presentation on Care Co-ordination at a future meeting.</p>	IA
	<p>c) Mental Health Transformation</p>	
	<p>Mr Atkinson informed the meeting that:-</p> <ul style="list-style-type: none"> The use of Ferns Ward has been extended for 12 months and an evaluation will be undertaken. Dr Brynes is undertaking a review of the Crisis on Home Treatment in Mental Health. The report will come to a future meeting. Dementia LES - Dr Brynes is undertaking work around the Memory Clinic and Primary Care Community looking at the Diagnose part of the LES 	
	<p>d) A&E Delivery Group</p> <p>Dr Douglas informed the meeting that the group had discussed:-</p> <ul style="list-style-type: none"> A&E Performance – January and February 25th in the Country. March's figures have dipped and concerns were discussed for the next few weeks with the stepping down of the Winter Plan and the de-escalation of winter pressure beds. Ambulance Service has changed how they review performance from colour ratings to numbers. Transfers of Care – Good RDaSH to move to System One shortly. 	
	<p>e) IT Strategy Group</p> <p>No feedback</p>	
	<p>f) Nursing update</p> <p>Mrs Cassin gave a verbal update and highlighted the following :-</p> <ul style="list-style-type: none"> South Yorkshire and Bassetlaw Practice Nurse Awards – Denise Hicks won the Innervation Award and went onto the North of England awards where Denise came second. Jean Toner came second in the Practice Nurse award. Trainee Health Care Program is being supported by practices. A few teething problems have been experienced and feedback has been very positive. Denise Hicks is undertaking work around the recruitment of new nurses and reviewing the previous processes. Emma Batten is undertaking work with practices around Cold Chain following CQC visits. Cold Chain was highlighted in the Keynote Presentation at the March PLTC event. Catherine Hall, Head of Safeguarding and Dr Lee Oughton, Named GP Safeguarding Vulnerable Clients are working with practices following CQC visits highlighting Safeguarding Policy issues. 	
	<p>g) Primary Care Committee</p> <p>Dr Avery informed the meeting that the Primary Care Committee had discussed the following:-</p> <ul style="list-style-type: none"> LES Coverage 	

	<ul style="list-style-type: none"> • New LIS • Access to Physiotherapy First • Forward Planning • Financial Plan 	
	<p>h) Federation Feedback</p> <p>Dr Avery informed the meeting that the Federation members are visiting practices to provide an overview of the role they will be undertaking.</p>	
13	Feedback from Key Issues Discussed at CCG Governing Body	
	<p>Dr Avery highlighted to the meeting the key issues discussed at CCG Governing Body including:</p> <ul style="list-style-type: none"> • HWbB Strategy • NHS 111 Re-procurement • Finance 	
	a) Chief Officers Report – February and March 2018	
	<p>Mr Atkinson informed the meeting that the Chief Officers Reports are for information.</p> <p>Members noted the reports.</p>	
	b) South Yorkshire & Bassetlaw (SY&B) Integrated Care System	
	<p>Mr Atkinson reported to the meeting that there was a review of the name of the Accountable Care System and this has changed to Integrated Care System.</p> <p>Mr Atkinson informed the meeting that dialogue was taking place around Control Totals in the system and TRFT has not agreed to these.</p>	
14	Feedback of Key Issues Discussed at SCE	
	<p>Dr Clitherow informed the meeting of the Key Issues Discussed at SCE including:-</p> <ul style="list-style-type: none"> • Diagnostic Paper – Dr Barmade. Is undertaking work around the use of the Walk in Centre. Members informed Dr Barmade of the delay in patients receiving ultra sounds and the problems in speaking direct to Radiologists. Dr Clitherow informed the meeting he was unaware of the delay and Mr Atkinson informed the meeting that a like for like service should be being provided by TRFT. Mr Atkinson informed the meeting that wider dialogue around Diagnostics was require. • PLTC – The behaviour of GPs towards CGL staff and behaviour of Public Health Presenters at the March PLTC event was discussed. It was felt that GPs gave a robust challenge to CGL staff. 	
15	Items for PLTC Consideration	
	<p>Dr Shanmugan suggested Transgender as a future PLTC and advised that Dr Oakley at the Porterbrook Clinic may be able to assist with the workshops.</p> <p>Dr Avery enquired why there was not a Practices Nurses session at the March PLTC event, Mrs Cassin reported that the Practices Nurses had joined the workshops as the topics were beneficial to them.</p>	
16	Any Other Business	
	<p>Dr Langmead raised an issue regarding Medicines Management savings on medication. Member of the Medicines Management team will be attending the 25</p>	

	April meeting.	
16.	Next Meeting Wednesday 25 April 2018, 12.30pm, G.04 Elm Room, Oak House – No Lunch Provided	