



## Commissioning Board

**Publications Gateway Reference: 00004**

28 March 2013

Mr Chris Edwards  
NHS Rotherham CCG  
Oak House, Moorhead Way  
Bramley  
Rotherham  
S66 1YY

Dear Mr Chris Edwards,

### **CLINICAL COMMISSIONING GROUP BECOMING FULLY OPERATIONAL AS A STATUTORY BODY**

I am writing to you, as Accountable Officer for Rotherham CCG, in readiness for your CCG becoming fully operational as a statutory body on 1 April 2013.

As you know, authorisation is just the first step on your commissioning journey of continuous improvement. We all have a big challenge ahead – to create an NHS fit for purpose and a culture of care and compassion. Our shared purpose across the country is to deliver and improve outcomes and experience for patients and the role of the commissioning system must be absolutely focused on ensuring quality today whilst leading the transformation of services for tomorrow.

Clinical commissioning groups have a wide range of functions set out in legislation to enable them to achieve these aims whilst demonstrating appropriate accountability, financial probity, governance and cooperation. *The Functions of CCGs* (Appendix A) sets out a summary of those core duties and powers.

The NHS Act 2006 (as amended by the Health and Social Care Act 2012) enables the NHS Commissioning Board (NHS CB) to direct CCGs to commission certain primary care services on its behalf, which we have opted to do in areas where we believe local decisions about primary care services will add most value, and in respect of financial and other reporting. *NHS CB Directions to CCGs* (Appendix B) sets out the areas where the NHS CB is directing CCGs in accordance with these powers. We will shortly be publishing guidance to support CCGs in relation to these directions.

The NHS CB is also required to make determinations with respect to apportionment to CCGs of pharmaceutical services remuneration. *Apportionment to CCGs of Pharmaceutical Services Remuneration* (Appendix C) sets out the position.

**NHS Commissioning Board**

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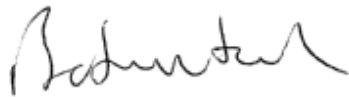
[www.commissioningboard.nhs.uk](http://www.commissioningboard.nhs.uk)

Finally, in keeping with its statutory duty, the NHS CB has published *Managing Conflicts of Interest* (Appendix D) to which CCGs must have regard. It incorporates and updates previous guidance into one consolidated piece of guidance and covers both statutory requirements and best practice, together with templates and other supporting material.

On behalf of the NHS CB, I would like to thank you for the continued hard work and commitment of you and your CCG colleagues, and to encourage you to remain focused on developing your organisation beyond the requirements of authorisation.

If you have any questions on the content of this letter or the appendices, please contact your Area Team Director of Operations and Delivery in the first instance.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Barbara Hakin', written in a cursive style.

**Dame Barbara Hakin**  
**National Director: Commissioning Development**

## Appendices

Appendix A – The Functions of CCGs

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/a-functions-ccgs.pdf>

Appendix B – NHS CB Directions to CCGs

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/b-directions-ccgs.pdf>

Appendix C – Apportionment to CCGs of Pharmaceutical Services Remuneration

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/c-pharm-service-remun.pdf>

Appendix D – Managing Conflicts of Interest

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/manage-con-int.pdf>

Appendix 1 – Register of interests template

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/manage-con-int-app-1.doc>

Appendix 2 – Declaration of conflict of interests for bidders/contractors template

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/manage-con-int-app-2.doc>

Appendix 3 – Code of conduct template

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/manage-con-int-app-3.doc>

Appendix 4 – 10 questions checklist

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/manage-con-int-app-4.pdf>

Appendix 5 – Conflict of interest discussion scenarios

<http://www.commissioningboard.nhs.uk/wp-content/uploads/2013/03/manage-con-int-app-5.pdf>