

NHS Rotherham Clinical Commissioning Group

Operational Executive – 18.1.19

Strategic Clinical Executive – Date

GP Members Committee (GPMC) – Date

Clinical Commissioning Group Governing Body - Date

Aqua – 5 March

Governing Body 6th March

Patient and Community Engagement Indicator' - 2018/19 CCG Improvement and Assessment Framework

Lead Executive:	Chris Edwards
Lead Officer:	Helen Wyatt PPE Manager
Lead GP:	

Purpose:

To share the completed Patient and Community Engagement Indicator Assessment 2018-19, and to agree sign off.

Background:

The Patient and Community Engagement Indicator Assessment first took place in 2017-18; when NHSE remotely assessed all CCGs on engagement; Rotherham CCG were rated as Good, with scores as follows (further detail in the appendix below that shows all domain components)

Domain A. Governance	Outstanding - 3
Domain B. Annual Reporting.	Good - 2
Domain C. Day-to-day Practice	Outstanding 3
Domain D: Feedback & Evaluation	Good -2
Domain E; Equalities/health inequalities	Good 2

The assessment is published separately and included in overarching IAF assessment.

Analysis of key issues and of risks

For the 2018-19 assessment

- The process will be submission, with a template completed by each CCG
- The template allows 3 x hyperlinks, and 3 x40 word statements for each of the separate domain components (40 separate components)
- No additional documents can be submitted, only hyperlinks to documents on the CCG website.
- Evidence can be from the 2017-18 annual report; or from current work that is on the website. Any minutes or papers submitted will need to be public documents and on the CCG website.
- Shared and joint websites can be used, but should be signposted from the CCG website, and not in a direct link

- Hyperlinks used will need to remain available and working until the assessment concludes in May 2019
- Submissions have to be in by 8th March 2019; and signed off by the accountable officer

There will be no process of appeal for 2018-19 assessment as per the previous year. There are several areas where Rotherham CCG failed to meet all the possible criteria; some of these will be relatively straightforward to provide additional evidence; we have established a 'You said, we did' section on the website; reporting back the impact of engagement, and have created one place to pull together accessible information.

Others sections will be more challenging, as they relate to information that is not in the public domain; has already been published, so cannot be changed; or is open to some subjectivity in assessment.

We are working with ICS CCGs on some sections to reflect joint working where appropriate.

Patient, Public and Stakeholder Involvement:

Good practice suggests involvement from partners in the process in terms of reviewing the evidence submitted; though no additional credit is allocated for this.

Any additional stakeholder involvement would be challenging given the timescale.

Equality Impact:

A key area for improvement is in accessible information for communities who may be disadvantaged; this is an area we intend to improve.

As this is an assessment process, a full EIA does not need to be completed.

Financial Implications:

No financial implication regarding the completion of the assessment.

Human Resource Implications:

No HR Implications

Procurement Advice:

Not relevant

Data Protection Impact Assessment:

Not relevant.

Approval history:

A draft version of the assessment was presented to the Communications and Engagement sub-committee on 25th January 2019, and comments and contributions from stakeholder organisations (Healthwatch, VAR, and RMBC) has been incorporated.

Recommendations:

OE are asked to note the process and mandated timescale for submission; agree

approval process prior to Accountable Officer sign off
In addition, commitment is sought from the organisation to providing appropriate evidence to submit submission as needed and identified.

Paper is for Approval / Noting / Discussion / Advice / Support