

**Meeting of NHS Rotherham Clinical Commissioning Group Governing Body  
to be held on Wednesday 3 February 2016  
at 1pm in the Elm Room (G.04) at Oak House, Moorhead Way,  
Bramley, Rotherham S66 1YY**

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**A G E N D A**

1. Apologies for Absence
2. Declarations of Pecuniary or Non-Pecuniary & Conflicts of Interest
3. Patient & Public Questions (10mins) **Verbal**
4. Patient Story
5. **Minutes of the Previous Meeting – For Approval**  
Draft Minutes of the CCG Governing Body – 6 January 2016 **Enclosure 5**
6. **Chief Officers Report (CE)** **Enclosure 6**
  - Vote of Confidence
  - Healthy Workforce Update
  - Communications Update
- Strategic Direction Issues**
7. Organisational Development Plan (**CE**) **Enclosure 7**
8. Children & Adolescent Mental Health Services (CAMHS) Local Transformation Plan Update (**IA**) **Enclosure 8**
- Performance Reports**
9.
  - a) Finance & Contracting Performance Report (**KF**) **Enclosure 9a**
  - b) Delivery Dashboard (**IA**) **Enclosure 9b**
- Quality & Patient Engagement**
10.
  - a) Patient Safety & Quality Assurance Report (**SC**) **Enclosure 10a**
  - b) Patient Engagement & Experience Report (**SC**) **Enclosure 10b**
- Corporate Governance**
11.
  - a) Corporate Assurance Report (**SW**) **Enclosure 11a**
  - b) Corporate Strategies & Policies (**SW**) **Enclosure 11b**
    - Policy & Procedure on Complaints Management
    - Talent Development and Staff Retention Strategy
    - Access To Learning & Development Opportunities Policy
  - c) Information Governance policies (**IA**) **Enclosure 11c**
    - Information Governance Policy and Management Framework
    - Confidentiality Code of Conduct

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| 12. | <b><u>Governing Body Actions Log</u></b>   | <b>Enclosure 12</b> |
| 13. | <b><u>Minutes of the GP Members Committee (Draft)</u></b><br>Minutes of the meeting held on 16 December 2015 | <b>Enclosure 13</b> |
| 14. | <b><u>Minutes of the Systems Resilience Group</u></b><br>Minutes of the meeting held on 9 December 2016      | <b>Enclosure 14</b> |
| 15. | <b><u>Minutes of the Primary Care Sub Committee</u></b><br>Minutes of the meeting held on 9 December 2015    | <b>Enclosure 15</b> |
| 16. | <b><u>For Information Only</u></b>   | <b>None</b>         |

**General Issues**

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|-----|--|---------------------|
| 17. | Future Agenda Items  | <b>Verbal</b>       |
| 18. | Glossary (standing item)   | <b>Enclosure 18</b> |
| 19. | Urgent Other Business<br>(subject to Chair's discretion and her being notified before the meeting starts)              |                     |
| 20. | Issues to alert the Governing Body (or other Committees of the Governing Body) about plus alterations to risk register | <b>Verbal</b>       |

Exclusion of the Public:

The CCG Governing Body should consider the following resolution:

*“That representatives of the press and other members of the public be excluded from the remainder of this meeting due to the confidential nature of the business to be transacted – publicity on which would be prejudicial to the public interest”.*

Section 1(2) Public Bodies (Admission to Meetings) Act 1960 refers.

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| 21. | To confirm date, time and venue of next Public Meetings as Wednesday <b>2 March 2016</b> at 1.00pm in the Elm Room (G.04) at Oak House, Moorhead Way, Bramley, Rotherham S66 1YY |  |
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This agenda and associated papers can be found at Rotherham CCG's Website:

<http://www.rotherhamccg.nhs.uk/about-us/governing-body-papers.htm>