

Meeting Date	Ref	Item	Action Required	Lead	Timescale	Status	Update		
04-Nov	172/15	Patient & Public Questions	Governing Body members need to look at discharge letters/verbal discharge communications	Dr Kitlowski		Amber			Outstanding
04-Nov	174/15	Chief Officers Report	CCG Assurance Checkpoint Discussion A&E. CCG Working with NHS England to pull together a trajectory to improve performance. Operational Executive is to review the risk.	Mrs Firth	Actioned	Green	Will be on next GB update of risk register		Incomplete

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04-Nov	175/15	Stroke Service Review	Governing Body to receive an update of the process on remedial actions in January	Mrs Firth	January GB	Green	On Jan agenda		Complete
04-Nov	177/15	Performance Report - Finance & Contracting	Report from Medicines Management - GB to invite Stuart to attend December meeting	Mrs Whittle		Green	Mel emailed Stuart Lakin on Mrs Whittle's behalf.		
04-Nov	178/15	Patient Engagement & Experience Report	Mrs Cassin to look at the figures to see if IAPT waiting times are having an effect on Patients	Mrs Cassin		Green	SC asked MH contract team if any info available. SC unable to obtain the information. IA to obtain and include in his report		

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04-Nov	180/15	Corporate Assurance Report	Recommendations from Internal Auditors re AQuA	Mrs Whittle/Mr Barber		Green	Report to come to Governing Body in December		
02-Dec	194/15 b)	Performance Report - Delivery Dashboard	Request by GB for further details regarding re-admission levels to be included in report	Mr Atkinson		Green	Re-admission levels to be included in next report		
02-Dec	195/15 b)	Patient Engagement & Experience Report	Mr Edwards to circulate a leaflet called Lower the Number of Older People Admitted at A&E	Mr Edwards		Green			
02-Dec	195/15 b)	Patient Engagement & Experience Report	To Produce the key actions the CCG has taken regarding Safeguarding and Victim and Support.	Mr Edwards/Mr s Hall and Mr Laidlaw		Green			

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02-Dec	195/15 b)	Patient Engagement & Experience Report	RMBC will send links to the relevant LA communications	Ms T Roche		Amber			
02-Dec	205/15	Minutes of the Health & Wellbeing Board	Formal way of RMBC consulting with the CCG regarding the transformation review of day and residential care.	Cllr Roche		Amber	Cllr Roche informed information will be with CE by early March		
06-Jan	213/15	Patient Questions	Mrs Wyatt to have sight of future agendas to enable her to inform patient groups of items of interest and encourage them to attend GB meeting	Mrs Wyatt		Green	Mrs Robinson to circulate agenda to Mrs Wyatt		

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06-Jan	214/15	Rotherham Older People's Forum Survey	Mrs Wyatt to liaise with Mr Atkinson regarding the Single End of Life Pathway	Mrs Wyatt		Amber			
06-Jan	220/15b)	Patient Engagement & Experience Report	Mr Moss informed the meeting that Healthwatch are likely to undergo financial changes. Mr Moss to provide more information to Mr Edwards and Dr Kitlowki.	Mr Moss		Amber			