

**Meeting of NHS Rotherham Clinical Commissioning Group Governing Body
to be held on Wednesday 2 December 2015
at 1pm in the Elm Room (G.04) at Oak House, Moorhead Way,
Bramley, Rotherham S66 1YY**

A G E N D A

1. Apologies for Absence
Dr Kitlowski, Mrs Cassin and Sarah Whittle
2. Declarations of Pecuniary or Non-Pecuniary & Conflicts of Interest
3. Patient & Public Questions (10 mins) **Verbal**
4. **Minutes of the Previous Meeting – For Approval** **Enclosure 4**

Draft Minutes of the CCG Governing Body – 4 November 2015
5. **Chief Officers Report (CE)** **Enclosure 5**
 - New Chair of RLSCB
 - CCG Assurance Framework 2015/16 Delegated Functioning – Self Certification
 - Comprehensive Spending Review
 - Changing Face of GP Services
 - HealthWatch Newsletter (October Updated)
 - Medicines Waste Newsletter
 - Communications Update
6. **Strategic Direction Issues**
Specialised Commissioning Update (RCu/JT) **Enclosure 6**

Performance Reports
 7. a) Finance & Contracting Performance Report (KF) **Enclosure 7a**
b) Delivery Dashboard (IA) **Enclosure 7b**
c) 2015-16 Commissioning Plan Performance Report (IA) **Enclosure 7c**
- Quality & Patient Engagement**
 8. a) Patient Safety & Quality Assurance Report (CHa) **Enclosure 8a**
b) Patient Engagement & Experience Report (CHa) **Enclosure 8b**
c) Safeguarding Annual Report (CHa) **Enclosure 8c**
- Corporate**
 9. Audit & Quality Assurance Review Recommendations (JB) **Enclosure 9**
 10. Conflicts of Interest, Gifts and Hospitality (LG) **Enclosure 10**
 11. Budget Management Policy (KF) **Enclosure 11**
 12. Healthy Workplace Policies (LG) **Enclosure 12**
 - Alcohol & Drugs

- Healthy Eating
- Smoking
- Physical Activity

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| 13. | <u>Governing Body Actions Log</u>
Actions log | Enclosure 13 |
| 14. | <u>Minutes of the Audit & Quality Assurance Committee</u>
Minutes of the meeting held on 18 September 2015 | Enclosure 14 |
| 15. | <u>Minutes of the GP Members Committee (Draft)</u>
Minutes of the meeting held on 28 October 2015 | Enclosure 15 |
| 16. | <u>Minutes of the Systems Resilience Group</u>
Minutes of the meeting held on 14 October 2015 | Enclosure 16 |
| 17. | <u>Minutes of the Health & Wellbeing Board</u>
Minutes of the meeting held on 30 September 2015 | Enclosure 17 |
| 18. | <u>For Information Only</u>

<u>General Issues</u> | |
| 19. | Future Agenda Items | Verbal |
| 20. | Glossary (standing item) | Enclosure 20 |
| 21. | Urgent Other Business
(subject to Chair's discretion and her being notified before the meeting starts) | |
| 22. | Issues to alert the Governing Body (or other Committees of the Governing Body) about plus alterations to risk register

Exclusion of the Public:

The CCG Governing Body should consider the following resolution:

<i>"That representatives of the press and other members of the public be excluded from the remainder of this meeting due to the confidential nature of the business to be transacted – publicity on which would be prejudicial to the public interest".</i>

Section 1(2) Public Bodies (Admission to Meetings) Act 1960 refers. | Verbal |
| 23. | To confirm date, time and venue of next Public Meetings as Wednesday 6 January 2015 at 1.00pm in the Elm Room (G.04) at Oak House, Moorhead Way, Bramley, Rotherham S66 1YY | |

This agenda and associated papers can be found at Rotherham CCG's Website:
<http://www.rotherhamccg.nhs.uk/about-us/governing-body-papers.htm>