

Meeting Date	Ref	Item	Action Required	Lead	Timescale	Status	Update		
04-Nov	172/15	Patient & Public Questions	Drs Kitlowski, Cullen and Mrs Whittle to meet to discuss the process for Patient Stories	Dr Kitlowski		Amber			Outstanding
04-Nov	172/15	Patient & Public Questions	Governing Body members need to look at discharge letters/verbal discharge communications	Dr Kitlowski		Amber			Part Complete
04-Nov	174/15	Chief Officers Report	CCG Assurance Checkpoint Discussion A&E. CCG Working with NHS England to pull together a trajectory to improve performance. Operational Executive is to review the risk.	Mrs Firth	Actioned	Amber	Will be on next GB update of risk register		Complete
04-Nov	175/15	Stroke Service Review	Governing Body to receive an update of the process on remedial actions in January	Mrs Firth	January GB	Amber	In Progress		
04-Nov	177/15	Performance Report - Finance & Contracting	Report from Medicines Management - GB to invite Stuart to attend December meeting	Mrs Whittle		Green	Mel emailed Stuart Lakin on Mrs Whittle's behalf.		
04-Nov	178/15	Patient Engagement & Experience Report	Mrs Cassin to look at the figures to see if IAPT waiting times are having an effect on Patients	Mrs Cassin		Amber			