

Clinical Commissioning Group Governing Body - 6th April 2016

Title of paper Effectiveness Review of the Governing Body Meetings 2015/16.

Lead Executive:	Sarah Whittle
Lead GP:	Julie Kitlowski

Purpose:

To share with Governing Body members the results of the 'Survey monkey' undertaken by 13 members of the Governing Body

Background:

Every year the Governing Body looks at the effectiveness of its meetings.

Analysis of key issues and of risks:

Please see attached the results for 15/16

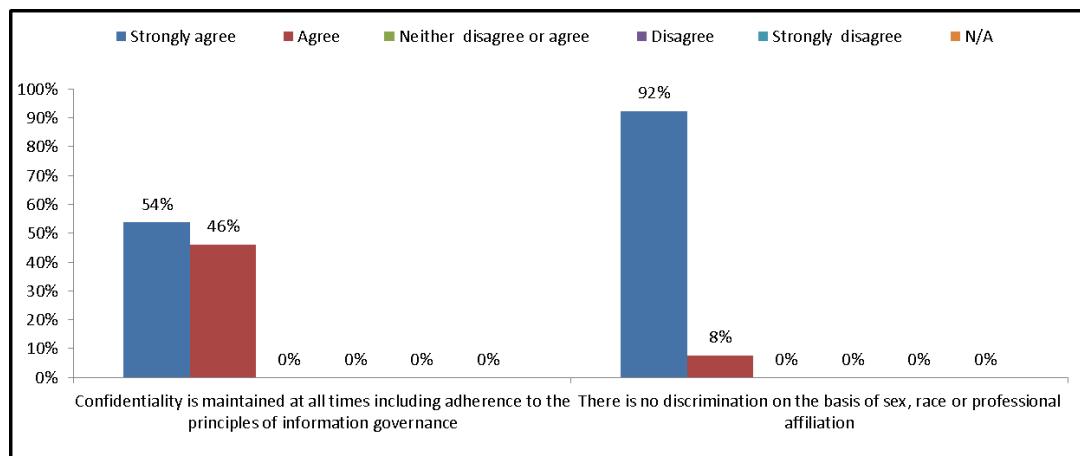
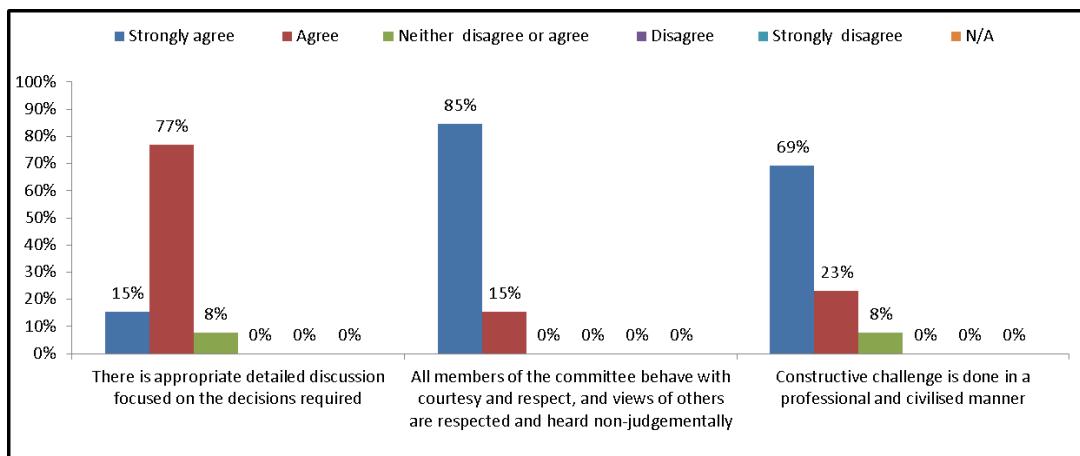
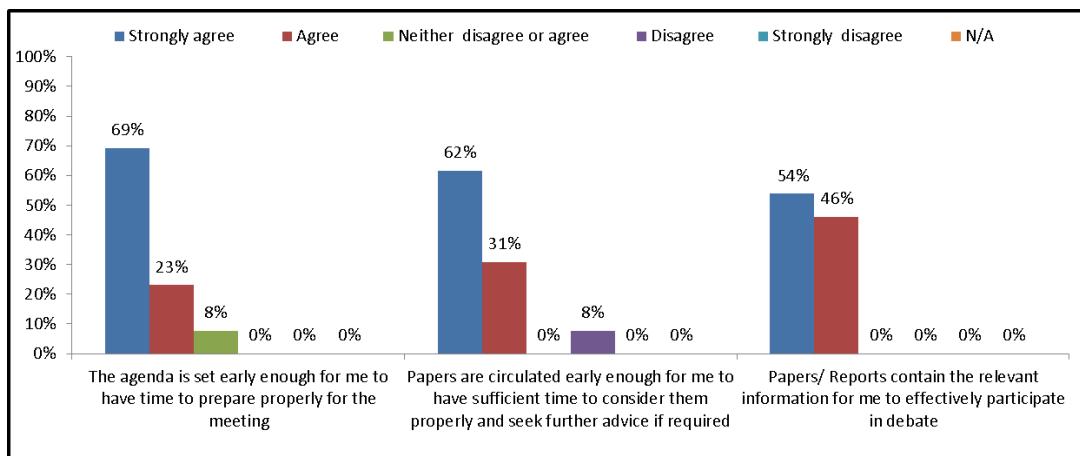
Recommendations:

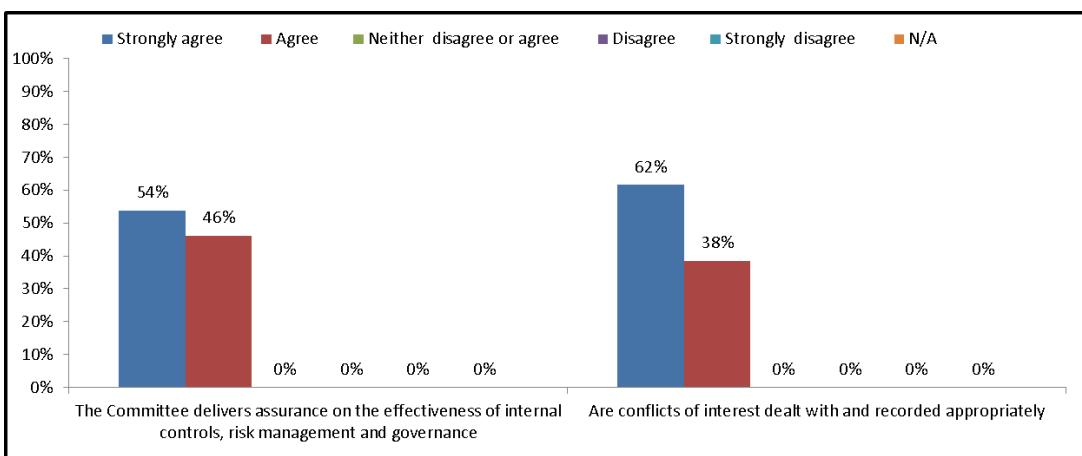
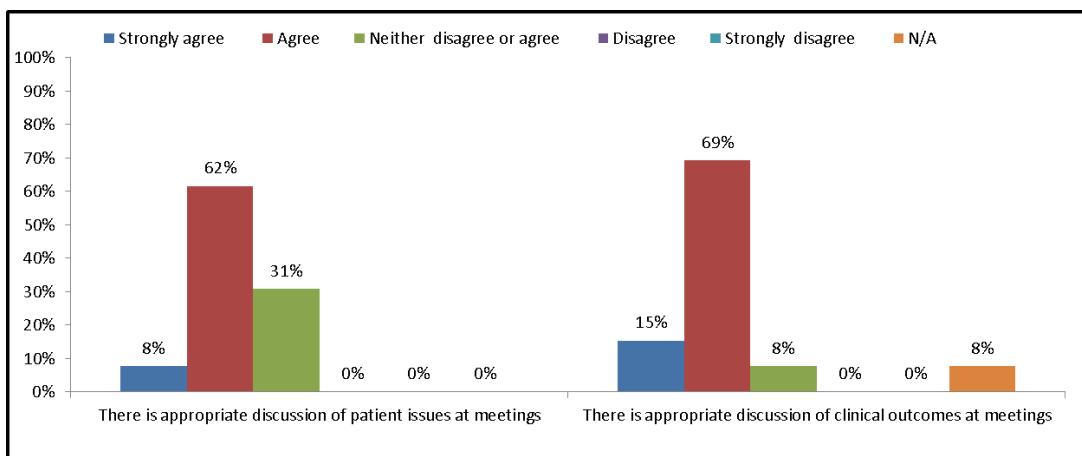
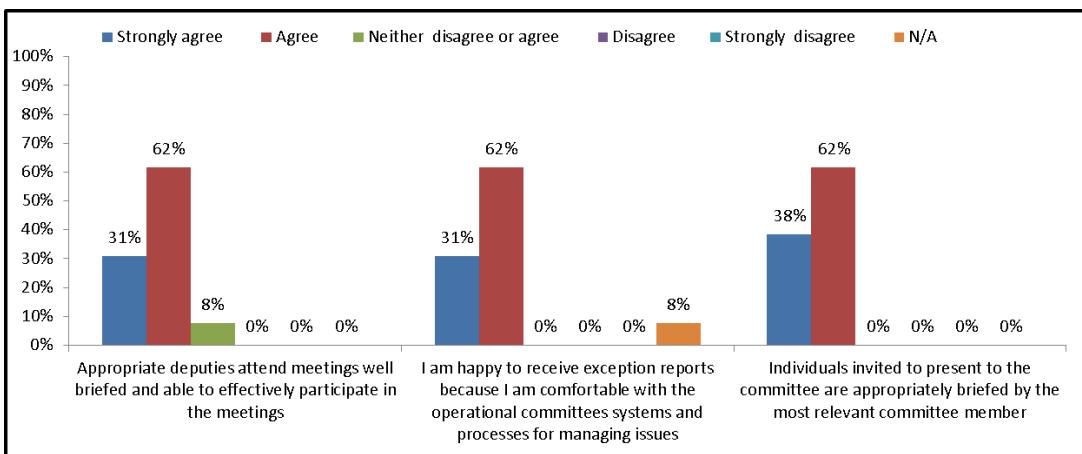
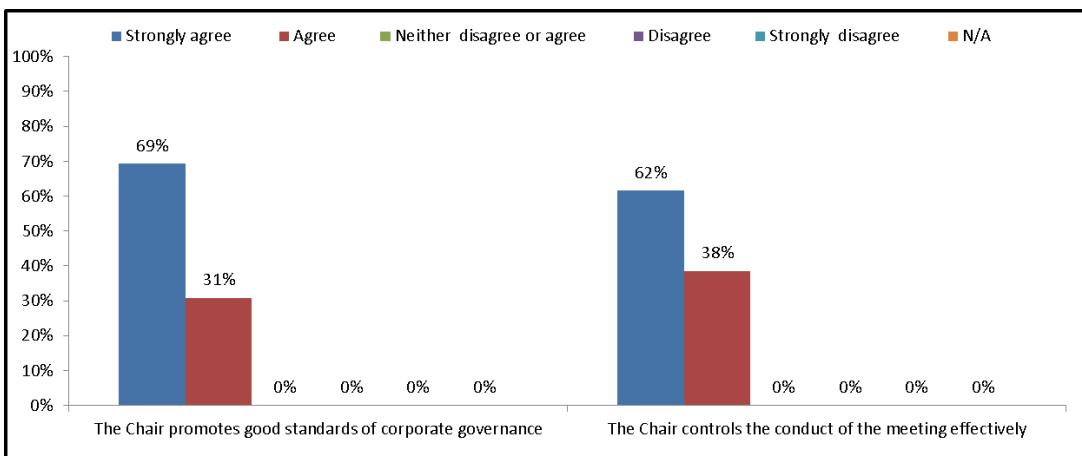
The Governing Body is asked to analyse and discuss the results.

CCG Governing Body Committee Members Effectiveness

Results from the committee members effectiveness review of the Governing Body Meetings 2015/16.

Sample Size = 13





Comments –

- Must ensure we continue to remain patient focused and listen to clinical input to CCG. Have good communication with patients over the realities of the budget we have from DOH. Manage conflicts of interest carefully but do not allow them to prevent good commissioning decisions.
- We are making some progress regarding patient and clinical outcomes but still some way to go. I think that clinical outcomes, patient issues, CSE still require diarised agenda items as well as monthly reports as relying solely on monthly reports risks these issues being marginalised.
- The business will increase over the next year as the NHS becomes more challenged. Meetings may have to become slightly longer.
- Are all people on the Board really needed?
- Sometimes, issues and recommendations from the GPMC, should be discussed with the relevant officers or members of the Governing body when they can't be dealt with in the SCE or when they have to be relayed to the Governing Body. It will be good practice for the Governing Body not only to listen to the reports from the GPMC but to discuss them as needed and as appropriate (not every single issue and in details either). I feel that this side of the debate in the Governing body is not given adequate time or emphasis.
- I would like governing body members to provide more challenge and be more proactive in shaping the agenda and producing ideas for the CCG to take forward e.g. healthy workforce should be driven by GB members.

Suggestions for Improvements –

- Should we have an informal meeting of wider board member once a 1/4 in order to discuss priorities and doing things differently?
- Challenge is not evenly distributed amongst the non-exec members - we will have to monitor how this develops when there is a change of GPMC chair.
- Meetings to run 1-5 with a 20 minutes break would work. Exceptional meeting may be required in January to discuss plan and September to allow for Board to Board Meetings.
- It would help if some of the very lengthy documents could be summarised, or if not then perhaps a suggestion for extra / special interest to be taken in certain areas. It's very hard to critically appraise a new 100+ page document when you don't always have context.
- As we have recognised some board development work is required to respond to changing / new membership, more challenging agenda and need for greater strategic focus on challenges.
- The room acoustics sometimes make it difficult to hear contributions. We need to set the agenda so that the meeting last no more than 4 hours.